

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Meeting Minutes

Monday, October 19, 2020

6:30 p.m.

Lisbon Central School

Media Center

Board Members Present: M. Krauss, J. Jencks, M. Avery, L. Baah, J. Danburg, J. Lewerk, J. Marshall, S. McCabe and D. Nowakowski

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), B. Apperson (Principal), B. McGlew (Building and Grounds), and S. Trepanier (Director of Special Education)

Administrators Absent: None

Student Ambassadors Present: B. Nowakowski, A. Cuff

Student Ambassadors Absent: D. Jeffs

Others: Ms. Stacey Guertin, Mrs. Cuff, Mrs. Jolly, Mr. Rogulski, and Mrs. Vane

1. **Call to Order** – M. Krauss called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment-None**

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

4. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

B. Nowakowski reported that the 8th grade students are learning the following: In Social Studies, he reported that they are learning about the 13 colonies and how they were founded. In Language Arts, they have finished their first book report and are starting on their second report. They are also finishing the play "A Raisin in the Sun". In Math, they are working on exponents and variables. In Science, they are working on momentum along with counteracting motion. In Spanish, they are working on the phrase "Me Gusta" (translation-I like). Lastly, he noted he is looking forward to coming back to school for four days next week.

7. **Approval of Minutes**

Motion: J. Lewerk motioned to approve the minutes of the September 21, 2020 Regular Board of Education meeting; L. Baah seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson provided a report on the following: During Fire Prevention Week, the fire prevention activities are being done differently this year due to COVID-19. The classrooms will be viewing videos and the Fire Department has supplied firefighter hats and information bags. We appreciate the support the Fire Department gives to our students every year. Mr. Apperson reported on the Chromebooks/laptops loaned out to date, which have been 66 units. He also reported that LCS is expecting the 81 units coming from the State. Next, he gave a PTO update regarding their fundraisers and the upcoming Trunk or Treat scheduled for October 31, 2020 between 11:00-2:00. The PTO continues to do great things for our students and school. Next, Mr. Apperson reported on the four Title Grants and what they are used for in the classrooms, for students and for staff professional development. Lastly, Mr. Apperson announced the September-Student of the Month list of students.
- b) Special Education –Mr. Scott Trepanier reported on the Special Education Enrollment Numbers and number of PreK enrolled students.
- c) Business Office – Mrs. Diana Cormier reported on the Medicaid Report Activity. She also reported on the Infinite Vision Training re: budget, which will take place next week for two days along with the Business Manager of Stonington. LCS will share the cost with Stonington Public Schools.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. He reported that BT Lindsay has completed the annual tune-up on the boilers and they are ready for the upcoming winter season. He also reported that the annual asbestos test have been completed and the reports have been sent to the State. The report findings were good.
- e) Information – Mrs. Sally Keating reported on the LCS October 1st Enrollment Numbers. Next, she reported on remote learning students. There are approximately 70 students, which is around 16%. She expects that more students will be returning. Mrs. Keating then discussed the annual budget process. She and the Administrators will begin this process sooner than past years. Mainly, in the event of a COVID outbreak, they expect to be ahead of schedule. We were told that the Town will be voting on the schedule this week and we should see the schedule soon. She hopes to have a draft budget right after Thanksgiving break. Thereafter, the Board of Education Finance Committee Meetings should begin.

9. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: J. Marshall motioned to approve monthly expenditures for September 2020, Fiscal Year 2019-2020 in the amount of \$21,819.80; J. Lewerk seconded

Vote: Unanimous

Motion Carried

Motion: S. McCabe motioned to approve monthly expenditures for September 2020, Fiscal Year 2020-2021 in the amount of \$612,216.42; J. Marshall seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Marshall motioned to approve the financial statement for September 2020, Fiscal Year 2019-2020 as presented by the Administration; L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve the financial statement for September 2020, Fiscal Year 2020-2021 as presented by the Administration; L. Baah seconded

Vote: Unanimous

Motion Carried

c) Transfer – Mrs. Diana Cormier will report regarding a transfer.

Possible Motion: J. Lewerk motioned to acknowledge the September 2020, Fiscal Year 2020-2021 transfer as presented by Administration; J. Marshall seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) **Discussion re: Status of the LCS Cafeteria Budget-**Mr. Mike Rossi led the discussion on this topic. Currently, the cafeteria budget is running in a deficit. This is due to the impact of COVID-19. Mr. Rossi and Administration explained that they are expecting, with the students coming back to school four days a week, that the deficit will turn around. Mr. Scott McCabe would like a more detailed report next month.
- b) **Discussion re: Oct 1st Enrollments and Budget Impact-** Mrs. Diana Cormier, Mr. Scott Trepanier and Mrs. Sally Keating discuss the October 1st enrollments, particularly at the high school level in terms of tuition and transportation costs. To date, the budget is in good standing.
- c) **Discussion re: 2020-2021 Budget Projections-**Mrs. Diana Cormier provided an overview of the status of the BOE 2020-2021 Budget. She believes the budget is going in the right direction.
- d) **Discussion re: Upgrading the LCS Website and Possible Action-**Mrs. Megan Jenkins would like to do a project with her G & T students regarding upgrading the LCS website. She will do this in conjunction with Novus. She has begun researching other websites for “best practices”. Mrs. Keating asked the Board members if any of them would be interested in participating in this project and Mrs. Judy Jencks, Mr. Scott McCabe and Mrs. Joan Marshall expressed interest in participating.
- e) **Update re: Internet Access Points in the Lisbon Central School Parking Lot-**Mr. Brian Apperson has taken the lead on this initiative. He discussed the work done thus far by Novus and himself, since the last Board of Education meeting. Novus expects to have the access points configured this week. Parents will be notified when it is available.
- f) **Update re: Reopening Efforts and Possible Action-**Mrs. Sally Keating led the discussion on this topic. As mentioned in newsletters, the plan has been to gradually increase the number of students in the building 4 days per week. PreK-4 has returned and on October 26th, 5th-8th will return 4 days a week. By increasing students, some processes have changed such as bathroom duties as well as cafeteria set-ups. Each table in the cafeteria now has plexi-glass between students. She mentioned the students find this to be a “magical” thing. Temporary staff may be needed which are not included in the budget to help with cleaning the cafeteria. Also, Mr. Brian Apperson and Mrs. Sally Keating discussed plans regarding distance learning if we implement full remote learning at some point for an extended period of time. Zoom and Google Meet, and audio without video, are components. It was suggested by Mrs. Keating to hire temporary help, if needed, to help with distance learning technology.

Motion: J. Marshall motioned to approve the hiring of temporary assistants to facilitate distance learning, if needed; J. Jencks seconded

Vote: Unanimous

Motion Carried

- g) **Discussion re: Agreement Between Griswold School District and Lisbon School District and Possible Action-**Mrs. Sally Keating provided a brief summary of her discussion with Superintendent Sean McKenna. In essence, his Board of Education accepted our most recent changes.

Motion: J. Marshall motioned to approve the Agreement between Griswold School District and Lisbon School District; J. Lewerk seconded

Vote: Unanimous

Motion Carried

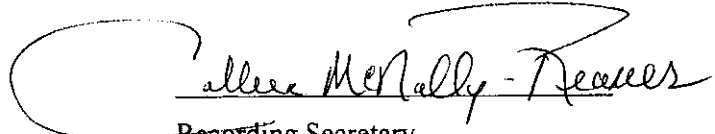
- h) **Discussion re: Agreement Between Ledyard School District and Lisbon School District and Possible Action-** Mrs. Sally Keating provided a brief summary of her discussion with Superintendent Jay Hartling. His Board of Education accepted all of our changes, but two items. There are two items with language the LCS Board members would like reviewed by our attorney before finalizing this agreement. This agenda item is tabled until next month.

11. **Committee Reports** – None
12. **Additions to the Agenda**-None
13. **Next Agenda Planning**-Ledyard HS Contract, School Brochure, Board Officer Voting, Committees, BOE Schedule for next year, Sally Keating's Evaluation, and An Update of the Upgrading of the LCS Website.
14. **Public Comment:** Mrs. Cuff thanked the Administrators for all of their hard work getting the students back to school four days a week and for the plan to enhance the remote learning if we should shut down due to increased cases in the future. Mr. Rogulski asked Mrs. Keating where we were in regards to distance learning compared to other districts. Her response was that LCS is in the middle of the continuum regarding distance learning that districts are providing.

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15. **Adjournment**-8:13 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 10/26/2020 AT 3:00pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
