

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, June 15, 2026 at 6:00 p.m.

Lisbon Central School Library/Media Center

Board Members Present: J. Jencks, K. Vane, J. Danburg, K. Barber, J. Lewerk, D. Nowakowski, H. Raposo

Board Members Absent: I. Rogers, L. Sweet

Administrators Present: S. Keating (Superintendent), C. Sheldon (Principal), J. Paradis (Director of Business and Operations), D. Burke (Director of Special Education), K. Blain (Assistant Principal)

Administrators Absent: None

Student Ambassadors Present: L. Raposo

Student Ambassadors Absent: N. Vane, A. Bialowas

Others: None

1. **Call to Order** – J. Jencks called the meeting to order at 6:00 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** –

L. Raposo, the 6th Grade Student Ambassador, reported on: In ELA, they are reading “Heat”, in Social Studies, they are learning about Africa, in Science, they are going over the human machine and in Math, they are learning how to convert percentages.

7. **Approval of Minutes**

Motion: K. Barber made the motion to approve the minutes of the May 26, 2026 Special Board of Education Meeting; J. Danburg seconded

Vote: Unanimous

Motion Carried

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the May Students of the Month and the 3rd Grade Service Learning Project.
- b) Special Education – Mr. Daniel Burke reported on the Special Education Enrollment Numbers.
- c) Business Office – Mr. Jonathan Paradis spoke about the Time Card and Attendance Update, Final Preparations for the End of FY26 and the Fiscal End of Year Rollover with Tyler Tech.
- d) Building and Grounds – Mr. Jonathan Paradis provided an update regarding the LCS physical plant, including the Board of Selectman Meeting regarding the HVAC Grant Proposal, working with Board of Finance and vendors to schedule summer projects, the gym floor and stage, and the PA System.
- e) Information – Mrs. Sally Keating spoke about the SCALE Initiative and End-of-Year Evaluations.

9. **Consent Agenda**

- a) **Approval of Monthly Expenditures**

Motion: K. Vane made the motion to approve the monthly expenditures for May 2026, Fiscal Year 2025-2026, in the amount of \$596,277.26; J. Danburg seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: K. Vane made the motion to approve the financial statement for May 2026, Fiscal Year 2025-2026 as presented by the Administration; J. Danburg seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) Discussion re: 2025-2026 BOE Projections and Possible Action – Mr. Jonathan Paradis provided the latest update regarding the 2025-2026 BOE projections.

Motion: D. Nowakowski made the motion to allow School Administration to determine the best use of any surplus funds at the end of the current fiscal year to address any or all of the items on the FY26 Final Purchases list; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- b) Discussion re: Acceptance and Approval of Employee's Resignation and Possible Action – Mrs. Judy Jencks spoke about Ms. Ella Gil's resignation (our part time Social Worker). She has a full time job.

Motion: K. Vane made the motion to accept and approve Ms. Ella Gil's resignation; K. Barber seconded

Vote: Unanimous

Motion Carried

- c) Overview of Components of Strategic School Profile (SSP): Mr. Christopher Sheldon and Mrs. Sally Keating provided a brief synopsis of the informational components of the SSP.
- d) Update re: Lead Maintainer Position – Mrs. Sally Keating and Mr. Jonathan Paradis discussed the process for hiring the Lead Maintainer, Mr. Chad Carpenter, and gave a brief summary of his experience and qualifications.
- e) Update re: Ethel Ducharme Scholarship – Mr. Joe Lewerk announced the recipient of the Ethel Ducharme Scholarship and discussed the criteria for the award.
- f) Update re: LCS Playground Project – Mrs. Katie Vane provided a status report on the LCS Playground Project.
- g) Discussion re: Preschool Tuition and Possible Action – Mr. Jonathan Paradis and Mr. Dan Burke reviewed Preschool tuition costs along with related service costs if such services are needed.

Motion: K. Vane made a motion to have the 1:1 Adult Support to be provided by the sending district and if they can't, cost does not exceed \$75,000; J. Danburg seconded

Vote: Unanimous

Motion Carried

- h) Discussion re: Regional Proposal for Special Education Services and Possible Action – Mr. Dan Burke and Mrs. Sally Keating presented a proposal from a nearby school district regarding sharing summer school SPED services.

Motion: K. Vane made the motion to allow a student to attend ESY for the Summer of 2026; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- i) Discussion re: Use of LCS Building on Sundays and Possible Action – Mr. Jonathan Paradis addressed possible pay rates for use of the LCS school on Sundays. This item is tabled until the August meeting.
- j) Update re: LCS Social Media – Mrs. Judy Jencks and Communication Committee members lead the discussion regarding this topic.
- k) Discussion re: Amendments to the following Policies and Possible Action – The Policy Committee Members summarized revisions to the following policies:

- Policy 5125.11 Health Medical Records

- Policy 3160 S Budget Procedures and Line-Item Transfers
- Policy Series 5000 Education Stability Procedures
- Policy Series 6000 Promotion and Retention
- Policy 5123 Promotion/Acceleration/Retention
- Policy Series 4000 Social Media
- Policy 4118.51/4218.51 Social Networking Sites

Motion: K. Vane made the motion to waive the first read of Policy 5125.11 Health Medical Records; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to approve Policy 5125.11 Health Medical Records; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to waive the first read of Policy 3160 S Budget Procedures and Line-Item Transfers; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to approve Policy 3160 S Budget Procedures and Line-Item Transfers; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to waive the first read of Policy Series 5000 Education Stability Procedures; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to approve Policy Series 5000 Education Stability Procedures; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to waive the first read of Series 6000 Promotion and Retention; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to approve Policy Series 6000 Promotion and Retention; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to waive the first read of Policy 5123 Promotion/Acceleration/Retention; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to retract Policy 5123 Promotion/Acceleration/Retention; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: H. Raposo made the motion to waive the first read of Policy Series 4000 Social Media; J. Lewerk seconded

Vote: Unanimous **Motion Carried**

Motion: K. Barber made the motion to approve the amended Policy Series 4000 Social Media; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to waive the first read of Policy 4118.51/4218.51 Social Networking Sites; J. Danburg seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to retract Policy 4118.51/4218.51 Social Networking Sites; J. Danburg seconded

Vote: Unanimous

Motion Carried

- l) Update re: Legislative Committee – Mrs. Judy Jencks and Legislative Committee Members lead the discussion.
- m) Discussion re: Singleton Salary Agreements/Contracts (Proposed Executive Session); Possible Action re: Singleton Salary Agreements/Contracts– This agenda item needs to be moved to Executive Session immediately following Agenda Item #14 – Public Comment.

Motion: J. Lewerk made the motion to move Agenda Item #10(m) Discussion re: Singleton Salary Agreements/Contracts (Proposed Executive Session) to Executive Session, immediately following Agenda Item #14 – Public Comment; K. Barber seconded

Vote: Unanimous

Motion Carried

11. Committee Reports – None

12. Additions to the Agenda – Mrs. Judy Jencks spoke about the July BOE Meeting and a BOE retreat.

Motion: K. Barber made the motion to hold off on the July BOE meeting; K. Vane seconded

Vote: Unanimous

Motion Carried

13. Next Agenda Planning – Projections, Preschool, LCS on Sundays, BOE Retreat, Legislative Committee, Playground Committee and Dedication

14. Public Comment - Under this agenda item, comments are open to any new business under the Robert's Rules of Order noted above. – None

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Motion: J. Jencks made the motion to enter into Executive Session and to invite Mrs. Sally Keating, Mr. Jonathan Paradis, Mrs. Kathleen Edmond and separately each staff member in attendance to discuss Agenda Item 10 (m) Discussion re: Salary Agreements/Contracts (Proposed Executive Session) and Possible Action; J. Danburg seconded

Vote: Unanimous

Motion Carried

The BOE entered into Executive Session at 7:50 p.m.

The BOE ended Executive Session at 8:02 p.m.

Motion: K. Vane motioned to accept J. Paradis's Salary Agreement; J. Danburg seconded.

Vote: Unanimous

Motion Carried

Motion: K. Vane motioned to accept M. Rossi's Salary Agreement; J. Danburg seconded.

Vote: Unanimous

Motion Carried


Motion: K. Barber motioned to accept M. Crandall's Salary Agreement; K. Vane seconded.


Vote: Unanimous

Motion Carried

15. Adjournment at 8:03 p.m.

JUN 18 '26 PM 1:37
RCV LISBON TOWN CLERK


Kathleen Edmond, Recording Secretary


Judy Jencks, Board of Education Chairperson