

# Lisbon Board of Education

Lisbon, Connecticut 06351

## Regular Board of Education Minutes

Monday, March 17, 2025 at 6:30 p.m.

Lisbon Central School Library/Media Center

**Board Members Present:** I. Rogers, K. Vane, L. Baah, K. Barber, J. Danburg, J. Lewerk, D. Nowakowski

**Board Members Absent:** B. Larkin, J. Jencks

**Administrators Present:** S. Keating (Superintendent), B. McGlew (Director of Building and Grounds), J. Paradis (Business Manager), D. Burke (Director of Special Education)

**Administrators Absent:** C. Sheldon (Principal)

**Student Ambassadors Present:** T. Nowakowski, N. Vane

**Student Ambassadors Absent:** A. Bialowas

**Others:** Mr. Tattersall, Mrs. Crandall

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – Mr. Tattersall mentioned that currently, there could be a conflict regarding that the LCS 8<sup>th</sup> Grade Graduation and the NFA Graduation are scheduled for the same date.

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** –

I. Rogers provided the 6<sup>th</sup> Grade Student Ambassador report for A. Bialowas. In ELA, they are reading “George’s Cosmic Treasure Hunt”, in Math, they are working on 2-step equations, in Science, they are working on reproduction, and in Social Studies, they are learning about D-Day.

N. Vane, the 7<sup>th</sup> Grade Student Ambassador, reported on: In Science, they finished owl pellets by making a skeleton, in Math, they are working on percents, and in Social Studies, they are learning about Japan, Korea and China. In Spanish, they are learning about Mexican food and in ELA, they are watching “City of Ember” and comparing it to the book.

T. Nowakowski, the 8<sup>th</sup> Grade Student Ambassador reported on: In ELA, they continue to read “The Westing Game”, in Math, they are learning how to find the hypotenuse, and in Social Studies, they are learning about the early days of our country. In Spanish, they are learning words for places and in Science, they are learning about fossils. Baseball will be starting in April.

7. **Approval of Minutes**

- a) **Motion:** K. Vane made the motion to approve the minutes of the February 24, 2025 Board of Education Meeting; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- b) **Motion:** K. Vane made the motion to approve the minutes of the March 6, 2025 Special BOE Meeting; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**8. Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mrs. Sally Keating reported for Mr. Christopher Sheldon on the February Students of the Month, RIF Breakfast, March 14 Community Meetings, Parent-Teacher Conferences and SBAC Testing.
- b) Special Education –Mr. Daniel Burke gave a little background on his career and reported on the Special Education Enrollment Numbers.
- c) Business Office – Mr. Jonathan Paradis reported on projections.
- d) Building and Grounds – Mr. Brian McGlew provided an update regarding the LCS physical plant.
- e) Information – Mrs. Sally Keating discussed the March 26<sup>th</sup> Visitation to LCS and BOE Appreciation Month.

**9. Consent Agenda**

**a) Approval of Monthly Expenditures**

**Motion:** J. Lewerk made the motion to approve the monthly expenditures for February 2025, Fiscal Year 2024-2025, in the amount of \$1,676,873.59; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

**b) Financial Statement**

**Motion:** L. Baah made the motion to approve the financial statement for February 2025, Fiscal Year 2024-2025 as presented by the Administration; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Discussion re: Requirements for Submitting the Healthy Food Certification (HFC) Statement for 2025-2026 and Possible Action – The BOE completed their HFC votes using the required language listed.

The Healthy Food Certification (HFC) statute (C.G.S. Section 10-215f) requires that every year, local boards of education or governing authority (BOE) for public schools participating in the National School Lunch Program (NSLP) must determine and certify whether all food items sold to students separately from reimbursable meals will or will not meet the Connecticut Nutrition Standards (CNS). These standards also apply to all foods offered in reimbursable snacks for the Afterschool Snack Program (ASP). **Note:** “Public schools” include all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies.

**Vote 1: Required vote for participation in healthy food option of HFC.**

This vote is required for all BOEs that participate in the NSLP. Each BOE must vote “yes” or “no” to participate in the healthy food option of C.G.S. Section 10-215f and follow the Connecticut Nutrition Standards (CNS). The required motion language for each BOE vote is below. All BOEs must use this **exact language** for each vote to be eligible for participation in HFC:

**Motion:** I. Rogers made the motion in Pursuant to C.G.S. Section 10-215f, that the Lisbon Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2025, through June 30, 2026. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

**Vote 2:**

BOEs that vote “yes” to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion, by using the **exact motion language** below.

**Motion:** I. Rogers made a motion that the Lisbon Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

- b) Discussion re: Ellis Technical High School and Possible Action – Mrs. Keating lead the discussion. An open discussion took place.
- c) Discussion re: Quinebaug Middle College and Possible Action – Mrs. Keating lead the discussion.
- d) Discussion re: Technology Assets and Possible Action

**Motion:** K. Baah made the motion to table the discussion regarding Technology Assets; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

- e) Discussion re: Ducharme Survey and Funds and Possible Action – Committee Members discussed membership and the recent meeting.
- f) Discussion re: 2025-2026 Board of Education Budget – Mr. Ian Rogers and LCS Administration provided an update.

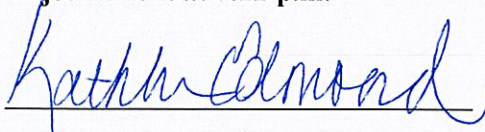
11. **Committee Reports** – None

12. **Additions to the Agenda** – Climate Survey

13. **Next Agenda Planning** – Climate Survey, LCS Graduation, Technology Assets, Contracts, CABE

14. **Public Comment** – Mrs. Crandall liked the idea of adding transportation for students who would like to attend Ellis Tech.

15. **Adjournment at 7:22 p.m.**

  
Kathleen Edmond, Recording Secretary

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Ian Rogers, Board of Education Chairman

MAR 19 '25 AM 9:57  
RCV LISBON TOWN CLERK  
