

Lisbon Board of Education
Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, February 24, 2025 at 6:30 p.m.
Lisbon Central School Library/Media Center

Board Members Present: K. Vane, L. Baah, B. Larkin, K. Barber, J. Danburg, J. Jencks, D. Nowakowski

Board Members Absent: I. Rogers, J. Lewerk

Administrators Present: S. Keating (Superintendent), B. McGlew (Director of Building and Grounds), J. Paradis (Business Manager), C. Sheldon (Principal)

Administrators Absent: None

Student Ambassadors Present: N. Vane

Student Ambassadors Absent: T. Nowakowski, A. Bialowas

Others: None

1. **Call to Order** – K. Vane called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** –

D. Nowakowski provided T. Nowakowski's 8th Grade Student Ambassador report. In ELA, they are finishing "The Pearl", in Math, they are learning about functions and how they are used, and in Social Studies, they are learning about what happened after our revolution. In Spanish, they finished a lesson on weather vocab and in Science, they are learning about waves and the different forms. Baseball will be starting in April.

N. Vane, the 7th Grade Student Ambassador, reported on the following: In Science, they have been dissecting owl pellets and finding bones to create a skeleton, in Math, they are learning about percents, and in Social Studies, they are finishing their essays on the Amazon Rainforest and their chosen animal. In Spanish, they have been reviewing vocabulary words for school supplies, and in ELA, they are learning about adjectives and reading "City of Ember".

7. **Approval of Minutes**

Motion: K. Vane made the motion to approve the minutes of the January 27, 2025 Board of Education Meeting; B. Larkin seconded

Vote: Unanimous

Motion Carried

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the January Students of the Month, the Variety Show on March 6th and Community Meetings/Activity Period on March 14th.
- b) Special Education – Mrs. Sally Keating reported on the Special Education Enrollment Numbers.
- c) Business Office – Mr. Jonathan Paradis reported on the Wrap-Up of the Current Audit.
- d) Building and Grounds – Mr. Brian McGlew provided an update regarding the LCS physical plant.
- e) Information – Mrs. Sally Keating discussed Senator Osten's Public Hearing Request, the Possible Visitation by Politicians to LCS and the donation of an AED from the Lisbon Fire Department.

9. **Consent Agenda**

a) **Approval of Monthly Expenditures**

Motion: K. Vane made the motion to approve the monthly expenditures for January 2025, Fiscal Year 2024-2025, in the amount of \$988,319.83; B. Larkin seconded

Vote: Unanimous

Motion Carried

b) **Financial Statement**

Motion: K. Vane made the motion to approve the financial statement for January 2025, Fiscal Year 2024-2025 as presented by the Administration; B. Larkin seconded

Vote: Unanimous

Motion Carried

10. **New Business / Old Business**

a) Discussion re: Amendments to Policies and Possible Action – K. Barber summarized revisions to the following policies:

- a. Policy Series 5000 Meal Charging Policy
- b. Policy Series 2000 Retention and Disposition of Records and Information

Motion: L. Baah made the motion to waive the first read of Policy Series 5000 Meal Charging Policy; B. Larkin seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah made the motion to approve Policy Series 5000 Meal Charging Policy; B. Larkin seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah made the motion to waive the first read of Policy Series 2000 Retention and Disposition of Records and Information; B. Larkin seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah made the motion to approve Policy Series 2000 Retention and Disposition of Records and Information; B. Larkin seconded

Vote: Unanimous

Motion Carried

b) Discussion re: Technical High Schools - Kathy Snyder, LCS Guidance Counselor, submitted information to the BOE, including letters from the Technical Schools as well as Lisbon Central School's application and acceptance rate for the last few years.

c) Discussion re: Ducharme Survey and Funds and Possible Action – Mrs. Brandi Larkin lead the discussion on this topic. The following BOE members volunteered to be on an ad hoc committee: K. Vane, J. Jencks and J. Danburg. This will be an agenda topic for March's BOE Meeting in case any other BOE member wants to be on the committee.

Motion: K. Vane made the motion to establish an ad hoc committee; B. Larkin seconded

Vote: Unanimous

Motion Carried

d) Discussion re: Technology Assets and Possible Action

Motion: K. Vane made the motion to table the discussion regarding Technology Assets; B. Larkin seconded

Vote: Unanimous

Motion Carried

- e) Discussion re: Proposed 2025-2026 Board of Education Budget and Possible Action

Motion: J. Jencks made the motion to table the Proposed 2025-2026 Board of Education Budget; B. Larkin seconded

Vote: Unanimous

Motion Carried

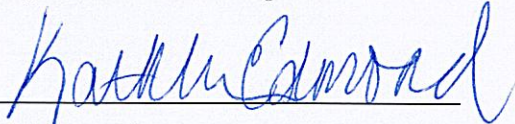
- f) Discussion re: 2025-2026 LCS School Calendar and Possible Action – Mrs. Sally Keating summarized the highlights of the Proposed 2025-2026 School Calendar. A motion by the BOE is needed to approve the calendar.

Motion: K. Vane made the motion to approve the 2025-2026 school calendar, as presented by Administration; K. Barber seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports** – None
12. **Additions to the Agenda** – None
13. **Next Agenda Planning** – Harvard H. Ellis Technical High School, Quinebaug Valley Community College, Technology Assets, Ducharme Survey and Funds
14. **Public Comment** - None
15. **Adjournment at 7:07 p.m.**


Kathleen Edmond, Recording Secretary

Ian Rogers, Board of Education Chairman

FEB 27 '25 PM 2:53
RCV LISBON TOWN CLERK

