

# Lisbon Board of Education

Lisbon, Connecticut 06351

## Regular Board of Education Minutes

Monday, January 27, 2025 at 6:30 p.m.

Lisbon Central School Library/Media Center

**Board Members Present:** I. Rogers, K. Vane, B. Larkin, K. Barber, J. Danburg, J. Jencks, J. Lewerk, D. Nowakowski

**Board Members Absent:** L. Baah

**Administrators Present:** S. Keating (Superintendent), B. McGlew (Director of Building and Grounds), J. Paradis (Business Manager), C. Sheldon (Principal)

**Administrators Absent:** None

**Student Ambassadors Present:** N. Vane, A. Bialowas

**Student Ambassadors Absent:** T. Nowakowski

**Others:** None

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** –

D. Nowakowski provided T. Nowakowski's 8<sup>th</sup> Grade Student Ambassador report. In ELA, they are finishing a book called "Catching Fire" and in Math, they are learning how to use elimination and substitution to solve equations. In Social Studies, they are learning about the beginning of our country, in Spanish, they are learning how to use "ie" verbs, and in Science, they are learning how pendulums work.

N. Vane, the 7<sup>th</sup> Grade Student Ambassador, reported on the following: In Math, they are learning to find the constant in word problems, in Social Studies, they are learning about the Amazon Rainforest and writing an essay on their animal of choice. In Spanish, they are learning to say a bunch of school supplies in Spanish. In ELA, they had a Wordly Wise test, they are working in their grammar books, and they started a new book called "City of Ember".

A. Bialowas, the 6<sup>th</sup> Grade Student Ambassador, reported on the following: In ELA, they are reading a book called "Hatchet". In Math, they are working on the order of operations and how to solve an expression. In Science, they are competing in "Bone Wars" and in Social Studies, they are working on naming all of the countries in Europe and making castles.

7. **Approval of Minutes**

**Motion:** K. Vane made the motion to approve the minutes of the December 16, 2024 Board of Education Meeting; K. Barber seconded

**Vote:** Unanimous

**Motion Carried**

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the December Students of the Month and Assessment Training.
- b) Special Education – Mrs. Sally Keating reported on the Special Education Enrollment Numbers.
- c) Business Office – Mr. Jonathan Paradis reported on the End-of-Year Filings and 2025-2026 Budget.

- d) Building and Grounds – Mr. Brian McGlew provided an update regarding the LCS physical plant.
- e) Information – Mrs. Sally Keating gave accolades to the Team of Custodians and Director of Building and Grounds, and provided an Update on the Director of Special Education/Early Childhood Coordinator Vacancy.

9. **Consent Agenda**

a) **Approval of Monthly Expenditures**

**Motion:** K. Vane made the motion to approve the monthly expenditures for December 2024, Fiscal Year 2024-2025, in the amount of \$696,783.61; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

b) **Financial Statement**

**Motion:** K. Vane made the motion to approve the financial statement for December 2024, Fiscal Year 2024-2025 as presented by the Administration; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

10. **New Business / Old Business**

- a) Acceptance and Approval of Employee’s Resignation and Possible Action – I. Rogers read Ms. Janine Sullivan’s resignation letter, effective January 23, 2025.

**Motion:** K. Barber made the motion to accept and approve Ms. Janine Sullivan’s resignation with regret and to wish her much success in the future; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

- b) Presentation and Discussion re: Computer/Technology Class and Possible Action – Mr. Michael Davidson and Mrs. Heather Ley presented a synopsis of lessons being taught during Computer/Technology Class and how lessons tie to the State standards and expectations. They also reported as to what was being taught in other districts.

- c) Discussion re: Amendments to Policies and Possible Action – K. Barber summarized revisions to the following policies:

- a. Policy Series 5000 Field Trips
- b. Policy Series 3000 Budget Procedures and Line-Item Transfers
- c. Policy Series 3000 Code of Conduct for Federal Procurements
- d. Policy Series 3000 IDEA Fiscal Compliance

**Motion:** I. Rogers made the motion to waive the first read of Policy Series 5000 Field Trips; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers made the motion to approve Policy Series 5000 Field Trips; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** K. Vane made the motion to waive the first read of Policy Series 3000 Budget Procedures and Line-Item Transfers; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** K. Vane made the motion to approve Policy Series 3000 Budget Procedures and Line-Item Transfers; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** K. Vane made the motion to waive the first read of Policy Series 3000 Code of Conduct for Federal Procurements; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** K. Vane made the motion to approve Policy Series 3000 Code of Conduct for Federal Procurements; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** K. Vane made the motion to waive the first read of Policy Series 3000 IDEA Fiscal Compliance; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

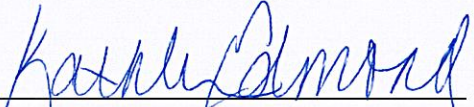
**Motion:** K. Vane made the motion to approve Policy Series 3000 IDEA Fiscal Compliance; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

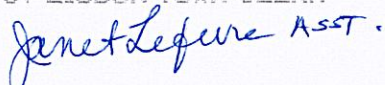
- d) Discussion re: Possible SRO/Armed Guard at LCS – Mrs. Keating summarized the work sessions held on January 16 and January 27. At this time, there will be no further action regarding the SRO/Armed Guard at LCS.
- e) Discussion re: Possible Grant Funding of Projects at LCS and Possible Action – Mr. Brian McGlew and Mrs. Sally Keating presented a brief summary regarding conversations with Mr. Tom Sparkman regarding Senator Osten’s possible assistance with projects at LCS.
- f) Discussion re: Proposal Related to SBAC Performance Scores and Possible Action – Further discussion/clarification was discussed regarding the celebration of grade level achievement and improvement on the SBAC Tests.
- g) Discussion re: YouTube Recording of BOE Meetings/Current Use of Microphones and Possible Action – Mr. Christopher Sheldon and Mrs. Sally Keating have spoken to NOVUS personnel as to their thoughts regarding the issues with BOE recordings as well as issues with the microphones.
- h) Discussion re: The Ducharme Survey and Possible Action – Mrs. Brandi Larkin lead the discussion.

- 11. **Committee Reports** – I. Rogers spoke about the Budget Committee’s work.
- 12. **Additions to the Agenda** – I. Rogers spoke about the Budget Process in regards to the LCS and Technology Budgets.
- 13. **Next Agenda Planning** – Ducharme Summary, Technical High Schools, Technology Assets
- 14. **Public Comment** - None
- 15. **Adjournment at 7:55 p.m.**

  
Kathleen Edmond, Recording Secretary

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Ian Rogers, Board of Education Chairman

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RCV LISBON TOWN CLERK

 ASST.