

Lisbon Board of Education

Lisbon, Connecticut 06351

Policy Committee Meeting Minutes

Monday, January 13, 2025

Room 36

The Policy Committee meeting of the Lisbon Board of Education was held on Monday, January 13, 2025 and was called to order by K. Barber at 4:00 p.m.

Committee Members Present: K. Barber, K. Vane, B. Larkin

Committee Members Absent: I. Rogers

Administrators Present: S. Keating, C. Sheldon,

Others: None

1. Review and Discussion of Policies from Shipman and Goodwin

- Policy Series 5000 Field Trips was amended and is recommended to be brought to the full Board for approval/adoption.
- Policy Series 5000 Meal Charging Policy was tabled until the next Policy Committee meeting.
- Policy Series 2000 Hold on Destruction of Records was tabled until the next Policy Committee meeting as it requires further review from Shipman & Goodwin.
- Policy Series 2000 Retention and Disposition of Records and Information was tabled until the next Policy Committee meeting as it requires further review from Shipman & Goodwin.
- Policy Series 2000 Uniform Treatment of Recruiters was tabled until the next Policy Committee meeting as it requires additional review.
- Policy Series 3000 Budget Procedures and Line-Item Transfers was amended and is recommended to be brought to the full Board for approval/adoption.
- Policy Series 3000 Code of Conduct for Federal Procurements was amended and is recommended to be brought to the full Board for approval/adoption.
- Policy Series 3000 IDEA Fiscal Compliance was amended and is recommended to be brought to the full Board for approval/adoption.
- Policy Series 3000 Purchasing was tabled until the next Policy Committee meeting due to time constraints.
- Policy Series 3000 School Activity Funds was tabled until the next Policy Committee meeting as it requires additional review.

2. Next Steps for Policy Committee will be to review;

- Policy Series 5000 Meal Charging Policy
- Policy Series 2000 Hold on Destruction of Records
- Policy Series 2000 Retention and Disposition of Records and Information
- Policy Series 2000 Uniform Treatment of Recruiters
- Policy Series 3000 IDEA Fiscal Compliance

Lisbon Board of Education

Lisbon, Connecticut 06351

- Policy Series 3000 Purchasing
 - Policy Series 3000 School Activity Funds
3. Other – Invite Mr. Rossi to discuss and review Meal Charging Policy
 4. Next Meeting is Monday, February 3, 2025 at 3:30 p.m.
 5. Adjournment – 4:37 p.m.

Respectfully Submitted,



JAN 15 '25 PM 12:30
RCV LISBON TOWN CLERK

