

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, November 25, 2024 at 6:30 p.m.

Lisbon Central School Library/Media Center

Board Members Present: I. Rogers, K. Vane, L. Baah, B. Larkin, K. Barber, J. Danburg, J. Lewerk, D. Nowakowski

Board Members Absent: J. Jencks

Administrators Present: S. Keating (Superintendent), B. McGlew (Director of Building and Grounds), J. Paradis (Business Manager), C. Sheldon (Principal), J. Sullivan (Director of Special Education)

Administrators Absent: None

Student Ambassadors Present: T. Nowakowski, N. Vane, A. Bialowas

Student Ambassadors Absent: None

Others: Ms. Guertin, Mrs. Mlyniec

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Discussion re: Elections of Officers and Possible Action**

K. Vane nominated I. Rogers as Board of Education Chairperson; J. Danburg seconded. There were no other nominations for Chairperson.

I. Rogers nominated K. Vane as Board of Education Vice-Chairperson; J. Danburg seconded. There were no other nominations for Vice-Chairperson.

B. Larkin nominated L. Baah as Board of Education Secretary; I. Rogers seconded. There were no other nominations for Secretary.

K. Vane nominated B. Larkin as Board of Education Treasurer; J. Danburg seconded. There were no other nominations for Treasurer.

5. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

6. **Correspondence to Board of Education** – None

7. **Report from Lisbon Central School Student Ambassadors** –

T. Nowakowski, 8th Grade Student Ambassador, reported on the following: In ELA, they are reading American classic stories, in Math, they are learning how to find the y intercept on a graph, and in Social Studies they are learning about early American settlements. In Spanish, they are learning about past tense verb endings and in Science, they are learning about the impact of certain things, like meteors. He also reported that the LCS basketball season officially started.

N. Vane, the 7th Grade Student Ambassador, reported on the following: They have been learning about ecosystems and photosynthesis in Science, learning how to solve equations with variables in Math and the Caribbean and Caribbean Islands in Social Studies. In Spanish, they are learning how to count to 100 in Spanish and how to form sentences with verbs and pronouns. In LA, they are doing a unit on “The Westing Game”. She also reported that the PTO had their Winter Fest with 46 vendors and 2 food trucks. On Saturday, December 7, PTO is having “Breakfast With Santa”.

A. Bialowas, the 6th Grade Student Ambassador, reported on the following: In ELA, they are reading the book “Nine, Ten” about 9/11 and they are writing mysteries, in Science, they are working on dissecting frogs and in Social Studies, they are learning about the Ancient Greeks. In Math, they are working on multiplying fractions/ratios and in Mr. Brown’s enrichment class, they are working on Legos to see how wheels turn.

8. **Approval of Minutes**

Motion: K. Barber made the motion to approve the minutes of the October 21, 2024 Board of Education Meeting; L. Baah seconded

Vote: Unanimous

Motion Carried

9. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the October Students of the Month, End-of-Trimester Awards Assembly, and Cyber-Safety
- b) Special Education –Ms. Janine Sullivan reported on the Special Education Enrollment Numbers and the School Climate Coordinator Training.
- c) Business Office – Mr. Jonathan Paradis reported on the Electronic Signatures Request. An open discussion took place.

Motion: I. Rogers made the motion to use electronic signatures for Accounts Payable; L. Baah seconded

Vote: Unanimous

Motion Carried

- d) Building and Grounds – Mr. Brian McGlew provided an update regarding the LCS physical plant.
- e) Information – Mrs. Sally Keating discussed the recent Safety and Security Meeting, Conversations with Local/Regional Politicians/Authorities and a Possible DCF Partnership.

10. **Consent Agenda**

a) **Approval of Monthly Expenditures**

Motion: B. Larkin made the motion to approve the monthly expenditures for June 2024, Fiscal Year 2023-2024, in the amount of \$1,042,617.88; L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah made the motion to approve the monthly expenditures for October 2024, Fiscal Year 2024-2025, in the amount of \$1,404,494.86; B. Larkin seconded

Vote: Unanimous

Motion Carried

b) **Financial Statement**

Motion: L. Baah made the motion to approve the financial statement for June 2024, Fiscal Year 2023-2024 as presented by the Administration; B. Larkin seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah made the motion to approve the financial statement for October 2024, Fiscal Year 2024-2025 as presented by the Administration; B. Larkin seconded

Vote: Unanimous

Motion Carried

11. **New Business / Old Business**

- a) Discussion re: Committee List of Appointments and Possible Action – S. Keating spoke about the current list of appointments to committees. An open discussion took place regarding adding a 5th person to the committees.

Motion: I. Rogers made the motion to approve the 2024-2025 amended list of appointments to committees; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- b) Discussion and Approval/Action re: The 2025 Schedule of BOE Meetings and Possible Action – I. Rogers reviewed the 2025 Schedule of BOE Meetings.

Motion: B. Larkin made the motion to approve the 2025 Schedule of BOE Meetings; J. Danburg seconded

Vote: Unanimous

Motion Carried

- c) Acceptance and Approval of Employee’s Resignation and Possible Action – I. Rogers read Mrs. Deb Ladouceur’s resignation letter, effective November 13, 2024.

Motion: K. Barber made the motion to accept and approve Mrs. Deb Ladouceur’s resignation with regret and to wish her much success in the future; B. Larkin seconded

Vote: Unanimous

Motion Carried

- d) Discussion re: 2023-2024 Financials and Possible Action – J. Paradis summarized the final expense report for the Fiscal Year 2023-2024 School Year.

- e) Discussion re: October Enrollments and Budget Impact – J. Paradis and S. Keating reviewed October Enrollments and Expenses and the impact on the 2024-2025 School Year Budget. An open discussion took place.

- f) Discussion re: Miscellaneous Funds and Possible Action – J. Paradis spoke about the Miscellaneous Funds of \$61.50. An open discussion took place.

Motion: B. Larkin made the motion to allow the Business Office to deposit any Miscellaneous Funds into the Student Activity account and allocate as needed; I. Rogers seconded

Vote: Unanimous

Motion Carried

- g) Discussion re: Para Educator Health Subsidy – J. Paradis reported on the Para Educator Health Subsidy received from the CSDE.

- h) Discussion re: State SBAC Scores – C. Sheldon summarized the State’s Average SBAC Scores as well as other rural districts’ scores, as points of comparison for LCS.

- i) Discussion re: Cameras’ Blind Spots and Possible Action – B. McGlew lead the discussion regarding the Cameras’ Blind Spots. B. McGlew will have an estimate for another camera for next BOE Meeting.

- j) Discussion re: LCS Gym and Possible Action – B. McGlew spoke about the LCS Gym. An open discussion took place. B. McGlew will have another estimate for the LCS Gym Floor and an estimate for the cafeteria floor for the next BOE Meeting.

- k) Update re: Ducharme Account and Possible Action – B. Larkin provided an update on the survey. C. Sheldon will send out the survey to parents and staff.

- l) Discussion re: Amendments to Policies and Possible Action

- a. 5145.44 S Prohibition of Sex Discrimination, Including Sex-Based Harassment (Students)
- b. 4118.14/4218.14 S Section 504 ADA (Personnel)
- c. 5145 S Section 504 ADA (Students)
- d. Policy Series 5000 Student Discipline
- e. Policy Series 5000 Bullying and Safe Climate Plan

Motion: B. Larkin made the motion to waive the first read of Policy 5145.44 S Prohibition of Sex Discrimination, Including Sex-Based Harassment (Students); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to approve Policy 5145.44 S Prohibition of Sex Discrimination, Including Sex-Based Harassment (Students); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to waive the first read of Policy 4118.14/4218.14 Section 504 ADA (Personnel); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to approve Policy 4118.14/4218.14 S Section 504 ADA (Personnel); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to waive the first read of Policy 5145 S Section 504 ADA (Students); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to approve Policy 5145 S Section 504 ADA (Students); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to waive the first read of Policy Series 5000 Student Discipline; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to approve Policy Series 5000 Student Discipline; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to waive the first read of Policy Series 5000 Bullying and Safe Climate Plan; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to approve Policy Series 5000 Bullying and Safe Climate Plan; K. Vane seconded

Vote: Unanimous

Motion Carried

- m) Discussion re: Proposed 2025-2028 Lisbon Teachers Contract (Proposed Executive Session); Possible Action re: Proposed 2025-2028 Lisbon Teachers Contract

Motion: K. Vane made the motion to move Agenda Item #11 (m) Discussion re: Proposed 2025-2028 Lisbon Teachers Contract (Proposed Executive Session); Possible Action re: Proposed 2025-2028 Lisbon Teachers Contract to Executive Session, immediately following Agenda Item #15 – Public Comment; L. Baah seconded

12. **Committee Reports** – None
13. **Additions to the Agenda** – The Novus contract was discussed and the status of the HVAC project was discussed.
14. **Next Agenda Planning** – Attorney’s responses to Committees, Estimates on the LCS Gym and Cafeteria Floor, Ducharme Survey, SBAC Scores and Additional Policies
15. **Public Comment - Under this agenda item, comments are open to any new business under the Robert’s Rules of Order noted above.** – Ms. Guertin thanked the Negotiation Committee for all of their hard work and Mrs. Mlyniec thanked the BOE Members for their time and dedication.

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Motion: I. Rogers made the motion to enter into Executive Session and to invite Mrs. Sally Keating, Mr. Christopher Sheldon, Mr. Jonathan Paradis and Mrs. Kathleen Edmond to discuss Agenda Item #11 (m) Discussion re: Proposed 2025-2028 Lisbon Teachers Contract (Proposed Executive Session); Possible Action re: Proposed 2025-2028 Lisbon Teachers Contract; B. Larkin seconded

The BOE entered into Executive Session at 8:21 p.m.

The BOE ended Executive Session at 8:50 p.m.

Motion: B. Larkin made the motion to approve the Proposed 2025-2028 Lisbon Teachers Contract; K. Vane seconded

16. Adjournment at 8:51 p.m.


Kathleen Edmond, Recording Secretary

Ian Rogers, Board of Education Chairman

DEC 2 '24 PM 12:55
RCV LISBON TOWN CLERK

