

**Lisbon Central School
PTO Meeting Agenda
September 4, 2024
6:00 PM in LCS Media Center**

Call to Order 6:05PM

Attendance- Brandi Larkin, Heather Pina, Lana Nash, Heather Ley, Christopher Sheldon, Jessica Sulik, Becky Jimenez, Emily Killcolum, Briana Larkin, Katie Vane, Lona Baker, Tiffany Wydra, Kim

Introductions

Review August 2024 Minutes, Jess motioned to accept, Becky seconded, motion carried

Treasurer's Report- see attached documents. Our ending balance for the month \$8,022.42 which does not include deposit from Family Fun day. Once everything clears, balance will be \$12,852.57.

Administration Report- excellent opening to the new year. Open House is 9/12. Early release 9/17. Picture day is 9/20.

Old Business

1. Events

a. Open House

- 9/12. Did not make it to the watermelon social. Goodies we got to give away there will be given out at open house. Still working on ideas for giveaways.
- PTO today did not send the typical goodies to giveaway
- Magnets? Use what we have, possibly make more
- PTO tables in the Pre K/K wing, outside table for mums tickets, mom prom tickets.
- 8th grade meeting in the library.

b. Skate Nights

- 9/24, 10/29, 11/26, 3/18

c. Trunk or Treat

- 10/18
- movie to follow- discussed options- Decided on Hocus Pocus 2 with Halloweentown as a backup
- fliers are up
- list of local businesses we are going to request candy donations from, Target has to be sent to corporate
- Jess working on "candy monster" for candy donations
- Permission to have candy donations left at the town hall
- Set up to be the same as last year

2. Fundraising

a. Change in directed fundraising

- PTO is going to general fundraising. If a specific grade or class requests funding, it can be requested from PTO
- Fundraising will now be school wide vs. class specific

b. Family Day Recap

- i. Volunteers- PTO, rec committee, 8th graders, Junior National Honor Society
- ii. Sponsors- thank you cards to be sent out to the businesses that supported us.

- \$2100 in donations. \$200 Stilly's, \$1,500 JCSB, \$200 Spike It Tree services, \$200 CBHA

- Rec committee contributed about \$2000

- PTO budget was barely touched, our expense was \$13.09

iii. Profits- total profit \$2,704.12

* Feedback was that it was very successful, lots of good community input that it was well run, planning on doing it again next year

* Discussed setting aside money from this year's profits to put toward the event next year

- Possibility of earmarking money from fundraising throughout the year to set aside for next year's Family Fun Day
- Brandi motioned to earmark \$1,500 from this year's profits for next year's family fun day, Heather seconded. Will also earmark all Skate Inn funds for Family Fun day.

c. Pies

- Extending to entire school
- Packets will be in this week to send home. Packets to go home 9/12
- Profit per pie is \$7
- Sales 9/12-10/14
- Pie distribution 11/21

d. Mom Prom

- have sold 48 tickets so far

e. WinterFest- 11/23

- Five vendors already secured
- Food trucks being looked into, hoping for 2 trucks
- Silent auction and raffle
- Donation Letter requests- need envelopes and stamps. Budgeted \$50 for those.
- Need volunteers to fill out online applications for donation requests. Emily agreed to help with that.
- 11/22 need to mark off vendor space

f. BreakFast with Santa

- Room reserved for event.

- 12/7

g. Mums- have already sold 203 tickets

3. PTO Recruitment- going to promote at open house. Will have fliers to distribute.

New Business

1. Space

- requested larger space but nothing is available at this time

- can use the barn for storage space. Photo booth, dunk tank, pop up tent can be stored in the barn.

- PTO closet needs to be organized and space better utilized. 9/19 clean up at 4PM

2. Purchases

- Anti bullying month in October. Cost for 1 show is \$899, 2 shows is \$1,049. BMX biker Mannie Noguera. Grades K-4, 5-8,

- Anti bullying, bicycle safety, living out your dreams, determination are topics of discussion

-Brandi motioned to spend \$1,049 if the school approves to have Mannie's presentation. Becky seconded. Motion carried.

-We can legally do basket raffles. Permit has to be submitted 15 days prior to event but no fee for permit.

Additional Topics

- **Teacher's union is under the impression that PTO meetings are at 5:30. Discussed moving meetings from 6PM to 5:30 PM but also discussed 1 meeting per quarter following school. Would like to keep meetings at 6PM. Will discuss with Teacher's Union.**
- **Discussed possibility of bringing back PTO newsletter**

Adjournment 7:40PM