

Lisbon School Readiness Council

Meeting Minutes

Date: 4/25/24

Present: Paula Gooslin , Janine Sullivan, Courtney Kinmonth, Holly Smelser, Thresa Svab, Patrick McCormick

Parents: Rachel Labonne, Catherine Aridou

Call to Order: The meeting was called to order at 8:53 by Paula Gooslin

Approval of Minutes: The meeting minutes from March were approved by Courteny Kinmoth and seconded by Janine Sullivan .

Family Engagement: With a change in the director of pupil services the program decided to wait on doing a spring meet and greet with families and is considering inviting council members to attend the end of the year Watermelon social. It would be a great way for family members to meet school readiness council members and a way for the council members to get to meet the children and see the classrooms they have heard so much about this year. It was also discussed that the council set an information table at the parent orientation that happens in the fall with save and dates for meetings, and information about community partnerships.

Liaison Report/ OEC updates: The office of early childhood has announced that the updated school readiness grant is submitted to the office of early childhood by May 3rd. Paula would like to have all needed documents this morning to review and add to the grant to ensure that it is able to be submitted on time. Also a reminder that the policy handbook needs to be updated. A rough draft of suggested changes was submitted to the program in January. This is something that can be worked on over the summer and is ready to be posted on the school website for the new school year. Janine presented the school readiness budget for the 2025 school year which was approved byThresa and seconded by Holly and no objections.

Monitoring: Paula had the pleasure of observing Ms. Overholt's afternoon preschool class on April 16th. Ms. Overholt and staff have an adaptive classroom and work together to meet the needs of the children in the classroom. Classroom teachers are required to have 15 hours of training each school year for the grant. If staff could please update their forms to document hours of training by May 23rd. Paula did mention there was one physical past due but was still in the 30 day window. The program was aware .

Council Membership:

Quality Components: This is a wonderful time of year to start thinking about how we will help families with the transition into preschool and kindergarten for the next school year. Classroom teachers are required to have 15 hours of training each school year for the grant. If staff could please update their forms to document hours of training by May 23rd.

Coming Events/News/Updates:

Lisbon School: Janine Sullivan is the new director of pupil services and new early childhood coordinator for the program.

Adult Education: No updates at this time.

School Nurse: Sunscreen information has been sent home encouraging families to apply sunscreen to children before arriving at the program. Thresa also suggested adding information for families to the table for parent orientation with reminders of physicals.

Town Library: No updates at this time.

Classroom Teachers: The classrooms enjoyed their trip to the library and are still trying to contact Blue Slope for a field trip before the end of the school year. The program is also preparing to help children with the transition to Kindergarten.

Health Department: Gun locks are available to the public by contracting the health department. The health department will also be the school to do free blood pressure screenings for the staff.

McKinney -Vento: No updates at this time.

Fiscal Update: No updates at this time.

Adjournment: The meeting was adjourned at by 9:27 Paula Gooslin and seconded by Janine Sullivan

Respectfully Submitted
Paula Gooslin
SR. Liaison

These minutes are unofficial until approved at the next School Readiness Council Meeting