

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, August 19, 2024 at 6:30 p.m.

Lisbon Central School Library/Media Center

Board Members Present: I. Rogers, K. Vane, L. Baah, B. Larkin, K. Barber, J. Danburg, J. Lewerk, D. Nowakowski

Board Members Absent: J. Jencks

Administrators Present: S. Keating (Superintendent), B. McGlew (Director of Building and Grounds), J. Paradis (Business Manager), C. Sheldon (Principal)

Administrators Absent: J. Sullivan

Student Ambassadors Present: None

Student Ambassadors Absent: N. Vane, T. Nowakowski

Others:

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** – None
7. **Approval of Minutes**
 - a) **Motion:** B. Larkin moved to approve the minutes of the July 15, 2024 Board of Education Meeting; K. Vane seconded
Vote: Unanimous **Motion Carried**
8. **Administrators' / Superintendent's Report**
 - a) Lisbon Central School – Mr. Christopher Sheldon reported on the Cybersecurity Grant and Training for Teachers regarding Science of Reading.
 - b) Special Education – Mrs. Sally Keating reported that Ms. Sullivan will report on the Special Ed Enrollment Numbers next month.
 - c) Business Office – Mr. Jonathan Paradis discussed the Audit and the EFS Report.
 - d) Building and Grounds – Mr. Brian McGlew provided an Update Regarding the LCS Physical Plant.
 - e) Information – Mrs. Sally Keating discussed the REAP Grant, Stronger Connections Grant, and a CSDE Request re: Policy 5131.81 Students Electronic Devices.
9. **Consent Agenda**
 - a) **Approval of Monthly Expenditures**

Motion: K. Vane made the motion to approve the monthly expenditures for June 2024, Fiscal Year 2023-2024 in the amount of \$998,818.56; J. Lewerk seconded

Vote: Unanimous **Motion Carried**

Motion: K. Vane made the motion to approve the monthly expenditures for July 2024, Fiscal Year 2024-2025 in the amount of \$755,457.20; J. Lewerk seconded

Vote: Unanimous

Motion Carried

b) **Financial Statement**

Motion: K. Vane made the motion to approve the financial statement for June 2024, Fiscal Year 2023-2024 as presented by the Administration; J. Lewerk seconded

Vote: Unanimous

Motion Carried

Motion: K. Vane made the motion to approve the financial statement for July 2024, Fiscal Year 2024-2025 as presented by the Administration; J. Lewerk seconded

Vote: Unanimous

Motion Carried

10. **New Business / Old Business**

- a) Acceptance and Approval of Employee's Retirement Letter and Possible Action – I. Rogers read Mrs. Tamara Lerro's retirement letter, effective immediately.

Motion: B. Larkin made the motion to accept and approve Mrs. Tamara Lerro's retirement letter with regret and wished her much success in the future; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- b) Discussion re: Authorized Signature Change Form and Possible Action – Since we have had a change in Business Managers, we have to complete the Authorized Signature Change Form to designate Jonathan Paradis as a signer for claims reimbursement as it relates to the ED-099 Agreement for Child Nutrition Programs. BOE approval is needed.

Motion: K. Vane made the motion to approve Business Manager Jonathan Paradis as a signer for claims for reimbursement as it relates to the ED-099 Agreement for Child Nutrition Programs; L. Baah seconded

- c) Update re: Negotiations with LEA – Mr. Ian Rogers and Mrs. Sally Keating provided a brief update regarding negotiations with the LEA.
- d) Update re: ADA Walkway – Mr. Brian McGlew and Mrs. Sally Keating provided an update regarding the ADA Walkway project.
- e) Update re: Extension of the Preschool Playground – Mr. Brian McGlew and Mrs. Sally Keating provided an update regarding the extension of the Preschool Playground Project.
- f) Discussion re: NFA Partnership re: Math and World Languages – Mrs. Sally Keating discussed the status of this initiative.
- g) Discussion re: Amendments to Policies and Possible Action – Policy Committee members summarized the revisions to the following policies:

- Policy Series 5000 Prohibition of Sex Discrimination, Including Sex-Based Harassment

Motion: K. Barber made the motion to waive the first read of Policy Series 5000 Prohibition of Sex Discrimination, Including Sex-Based Harassment; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: K. Vane made the motion to accept Policy Series 5000 Prohibition of Sex Discrimination, Including Sex-Based Harassment; K. Barber seconded

- Policy Series 5000 Fundraising Activities

Motion: K. Barber made the motion to waive the first read of Policy Series 5000 Fundraising Activities; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: K. Barber made the motion to accept Policy Series 5000 Fundraising Activities; K. Vane seconded

- Policy Series 5000 Homeless Children and Youth

Motion: K. Barber made the motion to waive the first read of Policy Series 5000 Homeless Children and Youth; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: K. Barber made the motion to accept Policy Series 5000 Homeless Children and Youth; K. Vane seconded

- Policy Series 5000 Recess and Play-Based Learning

Motion: K. Vane made the motion to waive the first read of Policy Series 5000 Recess and Play-Based Learning; K. Barber seconded

Vote: Unanimous

Motion Carried

Motion: K. Vane made the motion to accept Policy Series 5000 Recess and Play-Based Learning as amended; K. Barber seconded

- Policy Series 4000 Section 504: ADA (Personnel)

Motion: K. Barber made the motion to waive the first read of Policy Series 4000 Section 504: ADA (Personnel); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: K. Barber made the motion to accept Policy Series 4000 Section 504: ADA (Personnel); K. Vane seconded

- Policy Series 5000 Section 504: ADA (Students)

Motion: K. Barber made the motion to waive the first read of Policy Series 5000 Section 504: ADA (Students); K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: K. Barber made the motion to accept Policy Series 5000 Section 504: ADA (Students); K. Vane seconded

- Policy Series 5000 Admission to the Public Schools at or Before Age Five

Motion: K. Barber made the motion to waive the first read of Policy Series 5000 Admission to the Public Schools at or Before Age Five; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: K. Barber made the motion to accept Policy Series 5000 Admission to the Public Schools at or Before Age Five; K. Vane seconded

- h) Discussion re: Policy Series 5000 Field Trips and Possible Action – The Policy Committee Members took questions/comments/suggestions from the Board. This policy will be discussed at the next Policy Committee Meeting.

- i) Discussion re: Review of Attorney-Client Privileged Memorandum re: Billing Claims made by previous Transportation Contractor (Proposed Executive Session); Possible Action re: Authorizing Superintendent to attempt to resolve Billing Claims made by previous Transportation Contractor – this agenda item needs to be moved to Executive Session following Agenda Item #14 – Public Comment.

Motion: B. Larkin made the motion to move Agenda Item #10 (i) Discussion re: Review of Attorney-Client Privileged Memorandum re: Billing Claims made by previous Transportation Contractor (Proposed Executive Session) to Executive Session, immediately following Agenda Item #14 – Public Comment; K. Vane seconded

11. **Committee Reports** – None
12. **Additions to the Agenda** – Bus Routes – B. Larkin questioned when parents would be notified with bus information.
13. **Next Agenda Planning** - Ducharme Accounts, Parking Lot, Science Scores
14. **Public Comment - Under this agenda item, comments are open to any new business under the Robert's Rules of Order noted above.**

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Motion: B. Larkin made the motion to enter into Executive Session and to invite Mrs. Sally Keating, Mr. Christopher Sheldon, Mr. Jonathan Paradis and Mrs. Kathleen Edmond to discuss Agenda Item #10 (i) re: Review of Attorney-Client Privileged Memorandum; K. Vane seconded

The BOE entered into Executive Session at 7:45 p.m.

Motion: J. Lewerk made the motion to authorize the Superintendent to work with Attorney Tracey from Shipman & Goodwin and the M&J Company to negotiate the closure of the transportation account; K. Vane seconded

The BOE ended Executive Session at 7:54 p.m.

15. **Adjournment**



Kathleen Edmond, Recording Secretary

Ian Rogers, Board of Education Chairman

AUG 26 '24 AM 11:15
RCV LISBON TOWN CLERK

