

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, June 17, 2024 at 6:30 p.m.

Lisbon Central School Library/Media Center

Board Members Present: I. Rogers, K. Vane, L. Baah, B. Larkin, K. Barber, J. Danburg, J. Jencks, J. Lewerk, D. Nowakowski

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), J. Sullivan (Director of Special Education), C. Sheldon (Principal), B. McGlew (Director of Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: N. Vane

Student Ambassadors Absent: P. Contino, T. Nowakowski

Others:

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** –

N. Vane handed in her 6th grade Ambassador report. It stated that the last week of school they watched movies, finished their Wordly Wise books and poetry, took notes during a long video in Science and played Jeopardy in Social Studies. There were graduation ceremonies for the 8th Grade class, the Kindergarten class and for 6th Grade D.A.R.E.

7. **Approval of Minutes**

- a) **Motion:** K. Vane moved to approve the minutes of the May 20, 2024 Board of Education Meeting; B. Larkin seconded

Vote: Unanimous

Motion Carried

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the May Students of the Month and the Trimester Celebration.
- b) Special Education – Ms. Janine Sullivan reported on the Special Ed Enrollment Numbers and the Watermelon Social.
- c) Business Office – Mrs. Sally Keating discussed the “departure” of Mrs. Diana Cormier from the Business Office and the onboarding of Mr. Jonathan Paradis and Mr. Bill Merrill. She thanked Mrs. Cormier for her service.
- d) Building and Grounds – Mr. Brian McGlew reported on facilities.
- e) Information – Mrs. Sally Keating mentioned the Diversity Plan, the Backus Hospital Field Trip and the ADA Walkway.

9. **Consent Agenda**

a) **Approval of Monthly Expenditures**

Motion: L. Baah made the motion to approve the monthly expenditures for May 2024, Fiscal Year 2023-2024 in the amount of \$ 620,189.39; K. Vane seconded

Vote: Unanimous

Motion Carried

b) **Financial Statement**

Motion: L. Baah made the motion to approve the financial statement for May 2024, Fiscal Year 2023-2024 as presented by the Administration; K. Vane seconded

Vote: Unanimous

Motion Carried

10. **New Business / Old Business**

- a) Acceptance and Approval of Employee's Resignation and Possible Action – I. Rogers read Mrs. Lauren Hyde's resignation letter, effective the end of the school year June 2024.

Motion: J. Lewerk made the motion to accept and approve Mrs. Lauren Hyde's resignation with regret and to wish her much success in the future; B. Larkin seconded

Vote: Unanimous

Motion Carried

- b) Discussion re: 2023-2024 Budget Projections – Mr. Ian Rogers and Mrs. Sally Keating reported on the status of projections for the 2023-2024 budget.

- c) Discussion re: Policy 5132 Student Dress and Grooming 5th Through 8th Grade (Shipman & Goodwin Policy Series 5000 Student Dress) and Possible Action – Mrs. Karen Barber highlighted the feedback from parents and staff from the survey regarding the Dress Code Policy and took questions/comments from the board.

- d) Discussion re: Amendment to LCS Policy # 5141.213 Administering Medication/Opioid Overdose Prevention (Emergency Administration of Naloxone) (Students) – Mrs. Karen Barber summarized the revisions to this policy.

Motion: B. Larkin made the motion to waive the first read of Policy # 5141.213 Administering Medication/Opioid Overdose Prevention (Emergency Administration of Naloxone) (Students); L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin made the motion to accept the Policy # 5141.213 Administering Medication/Opioid Overdose Prevention (Emergency Administration of Naloxone) (Students); L. Baah seconded

Vote: Unanimous

Motion Carried

- e) Update re: Bathroom Project – Mr. Brian McGlew reported on the status of the project.

- f) Discussion re: Indoor Air Quality Survey – Mr. Brian McGlew summarized the Indoor Air Quality Survey/Checklists.

Motion: K. Barber made the motion to acknowledge that the results of the Indoor Air Quality Survey/Checklist were presented to them; J. Jencks seconded

- g) Update re: Indoor Air Quality HVAC Project – Mr. Brian McGlew reported on the status of the project.

- h) Discussion re: Proposed Agreement/Contract between the Lisbon School District and NFA (Proposed Executive Session); I. Rogers requested that this item be moved to Executive Session.

Motion: L. Baah motioned to move Agenda Item #10 (h) Discussion re: Proposed Agreement/Contract between the Lisbon School district and NFA, following Agenda Item #14 Public Comment; B. Larkin seconded

Vote: Unanimous

Motion Carried

- 11. **Committee Reports – None**
- 12. **Additions to the Agenda – Juneteenth**
- 13. **Next Agenda Planning – Dress Code Policy**
- 14. **Public Comment – None**

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Motion: K. Vane motioned to enter into Executive Session and to invite Mrs. Sally Keating, Mrs. Kathleen Edmond, Mr. Christopher Sheldon and Ms. Janine Sullivan to discuss re: Agenda Item #10 (h) Discussion re: Proposed Agreement/Contract between the Lisbon School District and NFA; L. Baah seconded

Vote: Unanimous

Motion Carried

The BOE entered into Executive Session at 7:54 p.m.

The BOE ended Executive Session at 8:06 p.m.

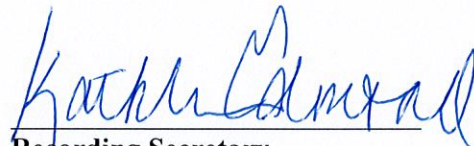
Motion: J. Jencks motioned to approve the July 1, 2025-June 30, 2030 Agreement/Contract between the Lisbon School District and NFA as presented; B. Larkin seconded.

Vote: Unanimous

Motion Carried

- 15. **Adjournment at 8:07 p.m.**

Approved



Recording Secretary

JUN 20 '24 AM 9:27
RCV LISBON TOWN CLERK

