

Lisbon Board of Education
Lisbon, Connecticut 06351
Regular Board of Education Minutes
Monday, February 26, 2024
6:30 p.m.
Lisbon Central School
Library / Media Center

Board Members Present: I. Rogers, K. Vane, L. Baah, B. Larkin, K. Barber, J. Danburg, J. Jencks, J. Lewerk, D. Nowakowski

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), S. Trepanier (Director of Special Education), C. Sheldon (Principal), B. McGlew (Director of Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: T. Nowakowski, N. Vane, P. Contino

Student Ambassadors Absent: None

Others: Ms. Guertin, Miss Larkin, Mr. Chittick, Mr. Kinslow, Ms. Pina, Ms. Martel

1. **Call to Order** – I. Rogers called the meeting to order at 6:29 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – Miss Larkin, 6th grade PTO Ambassador, spoke about Family Fun Day, Brunch for Lunch, and Skate-In. Mr. Chittick commented about the Superintendent, employee resignations and the recent audit. Mr. Kinslow commented about employee resignations, safety at the school and a teacher survey. Ms. Pina spoke about a study skills period for students.

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – I. Rogers spoke regarding that the BOE does not accept or respond to anonymous letters.
6. **Report from Lisbon Central School Student Ambassadors** –

T. Nowakowski reported that the 7th Grade Students are learning about the following: In Language Arts, they are reading "The Giver". In Math, they are working on proportional scale factors. In Social Studies, they are writing a research paper on a chosen animal. In Spanish, they are learning about the forms of "ar". In Science, they are discussing owl pellets. The basketball season is over and baseball will be starting soon. He also shared his opinion on wearing pj's in the school.

P. Contino reported that the 8th Grade Students are learning about the following: In Math, they have been solving inequalities and graphing them. In Language Arts, they have been doing grammar and spelling packets. In Science, they have been learning about wave lengths and doing labs. She reports that students have just started the volleyball season. Also, the book fair is coming up and NJHS will be working at the fair.

N. Vane reported that the 6th Grade Students are learning about the following: In Language Arts, they have been reading "Tuck Everlasting" and working in their packets. In Science, they have dissected the stomach of a frog. In Social Studies, they started Rome. In Math, they have been doing MobyMax and working on expression and equations. She also shared that this week was Spirit Week and today was Green Eggs Day so students wore green.

7. Approval of Minutes

Motion: K. Vane moved to approve the minutes of the January 22, 2024 Board of Education Meeting. J. Lewerk seconded.

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the following: January Students of the Month, DARE and the Someone Special and Me Dance for Preschool to Grade 3, Spirit Week (Dr. Seuss Birthday) and Reading Across America Day.
- b) Special Education –Mr. Scott Trepanier reported on: Enrollment Numbers, Kindergarten Waiver Process and the Notification for Kindergarten signup in the Norwich Bulletin and on the website.
- c) Business Office – Mrs. Sally Keating reported on working with Mrs. Diana Cormier, former Business Office Manager, on projections for this year's budget. They are 75% to 80% done with the completion of this task. There were a few items that needed research. They will have projections done very soon.
- d) Building and Grounds –Mr. Brian McGlew reported on facilities.
- e) Information – Mrs. Sally Keating commented on the Newspaper Article re: Physical Fitness Scores and congratulated Mrs. Alyssa Fabry and the students for their excellent scores. Also she reported on a potential Kindergarten Screening for Incoming Kindergarteners.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: J. Lewerk made the motion to approve the monthly expenditures for January 2024, Fiscal Year 2023-2024 in the amount of \$660,533.11; L. Baah seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: K. Vane made the motion to approve the financial statement for January 2024, Fiscal Year 2023-2024 as presented by the Administration; J. Lewerk seconded

Vote: Unanimous

Motion Carried

10. **New Business / Old Business**

- a) Acceptance and Approval of Employee's Resignation and Possible Action – I. Rogers read Mrs. Michelle Fraser's resignation letter, effective Wednesday, February 21, 2024.

Motion: K. Barber made the motion to accept and approve Mrs. Michelle Fraser's resignation with regret and to wish her much success in the future; L. Baah seconded

Vote: Unanimous

Motion Carried

- b) Acceptance and Approval of Employee's Resignation and Possible Action – I. Rogers read Mr. Scott Trepanier's resignation, effective April 15, 2024.

Motion: J. Lewerk made the motion to accept and approve Mr. Scott Trepanier's resignation with regret and to wish him much success in the future; L. Baah seconded

Vote: Unanimous

Motion Carried

- c) Discussion re: Curriculum Committee Structure and Possible Action – The BOE discussed the concept of Curriculum Committee in a public school district, as well as the BOE attorney's response to this issue. After discussion, it was agreed to resend the question back to the attorney for clarification.

- d) Review and Discussion re: Lisbon Central School Diversity Plan and Possible Action – The CSDE has required each public school district in CT to submit a BOE approved Diversity Plan to the State by March 2024. Mrs. Sally Keating summarized the Diversity Plan.

Motion: B. Larkin made the motion to approve the Lisbon Central School Diversity Plan as submitted by the Lisbon Central School Diversity Plan Team; L. Baah seconded

Vote: Unanimous

Motion Carried

- e) Discussion re: Retraction of Policy 3863.1 S Disposal of Obsolete or Surplus Equipment/Materials and Possible Action – Policy Committee member K. Barber summarized reasons for the retraction of this policy.

Motion: K. Vane made the motion to waive the first read of Policy 3863.1 S Disposal of Obsolete or Surplus Equipment/Materials; K. Barber seconded

Vote: Unanimous

Motion Carried

Motion: K. Vane made the motion to retract the Policy 3863.1 S Disposal of Obsolete or Surplus Equipment/Materials; K. Barber seconded

Vote: Unanimous

Motion Carried

- f) Discussion re: Amendments to Policies and Possible Action - Policy Committee member K. Barber summarized the amendments to each policy.

- Policy 5154 S Regarding Health Assessments/Screenings and Oral Health Assessment

Motion: K. Barber motioned to table this Policy 5154 S Regarding Health Assessments/Screenings and Oral Health Assessment; K. Vane seconded

Vote: Unanimous

Motion Carried

- Policy 6180 S Parent-Teacher Communication

Motion: J. Lewerk motioned to waive the 1st read of Policy 6180 S Parent-Teacher Communication; K. Barber seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin motioned to accept and approve Policy 6180 S Parent-Teacher Communication; K. Vane seconded

Vote: Unanimous

Motion Carried

- Policy 6174 S Curricular Exemptions

Motion: B. Larkin motioned to waive the 1st read of Policy 6174 S Curricular Exemptions; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk motioned to accept Policy 6174 S Curricular Exemptions; B. Larkin seconded

Vote: Unanimous

Motion Carried

- g) Discussion re: Policy 1734 S Regarding Sexual Offenders and Possible Action -- Policy Committee member K. Barber summarized this policy.

Motion: B. Larkin motioned to waive the 1st read of Policy 1734 S Regarding Sexual Offenders; K. Vane seconded

Vote: Unanimous

Motion Carried

Motion: B. Larkin motioned to accept and approve Policy 1734 S Regarding Sexual Offenders; K. Vane seconded

Vote: Unanimous

Motion Carried

- h) Discussion re: Policy 5132 Dress and Grooming 5th Through 8th Grade and Possible Action -- Policy Committee member K. Barber had asked that this policy be placed on the agenda for discussion. After discussion, the BOE decided to send it back to the BOE Policy Committee Meeting for review.

- i) Discussion re: School Calendar and Possible Action – Mrs. Sally Keating summarized the highlights of the proposed 2024-2025 school calendar.

Motion: K. Vane motioned to approve the 2024-2025 school calendar; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- j) Presentation re: School Climate Surveys – Mr. Christopher Sheldon presented the students' and parents', staff's school climate survey results. He will send the entire climate survey to the BOE members soon. New climate surveys will be going out in the Spring, 2024.

- k) Sharing of Information/Discussion re: Three Rivers Magnet College and Possible Action – Information was included in the packets for discussion regarding Three Rivers Magnet College.

- l) Discussion re: Quinebaug Middle College and Possible Action – The Board discussed the presentation by Mr. Keleher that occurred at the last BOE meeting. It was requested that Quinebaug Middle College be asked to the Open House for High School choices in the future. Transportation is not required to be provided.

- m) Update re: 2024-2025 Budget – Mr. Ian Rogers provided a brief summary of the status of the 2024-2025 BOE Budget.

- n) Update re: Future Bus Contract – Mr. Ian Rogers discussed the Future Bus Contract. We are still “in process” regarding First Student’s proposal, with the assistance of our BOE attorney.

- o) Update re: NFA Contract – Mrs. Sally Keating briefly commented on the status of the future contract with NFA. This contract is still under “negotiation”.

- p) Update re: Building and Grounds Committee work including ADA Compliance Bathroom Project and Possible Action – Mr. Brian McGlew, Mr. Ian Rogers and Mrs. Sally Keating provided a verbal summary of proposed work to be done within the near future regarding building projects. The bathroom project was mentioned as well as a possible indoor air quality initiative. Parking Lot modifications were also mentioned.

Motion: J. Lewerk motioned to proceed with the ADA Bathroom Compliance Project; K. Vane seconded

Vote: Unanimous

Motion Carried

- q) Discussion re: LCS Preschool and Childcare – Mr. Scott Trepanier discussed a restructuring of the LCS Preschool program and the LCS Childcare program, as a result of new requirements by the Office of Early Childhood and School Readiness Funding.

- r) Discussion re: Superintendent's Evaluation (Proposed Executive Session), Approval of Superintendent's Evaluation – This agenda item was moved to Executive Session, following Agenda Item # 14, Public Comment.

Motion: J. Lewerk motioned to move Agenda Item #10 (r) Discussion re: Superintendent's Evaluation (Proposed Executive Session), Approval of Superintendent's Evaluation, following Agenda Item #14 Public Comment; K. Vane seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports** – Reports were previously discussed in this BOE meeting.
12. **Additions to the Agenda**
13. **Next Agenda Planning** – PBIS, Clarification regarding Curriculum Committee, Grade Level Study Skills, and Salary Agreements
14. **Public Comment** – Mr. Chittick commented on resignations, emails, exit interviews. Mr. Kinslow commented about policies, the NFA contract, and the Superintendent's evaluation. Ms. Martel commented on students wearing pajamas.

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The BOE entered into Executive Session at 8:55 p.m. Mrs. Sally Keating was invited into Executive Session later to discuss Agenda Item 10(r) Superintendent's Evaluation.

The BOE ended Executive Session at 10:00 p.m.


Motion: J. Jencks motioned to except the Superintendent's evaluation. B. Larkin seconded.

Vote: Unanimous


Motion Carried

15. **Adjournment at 10:08 p.m.**

Approved



Recording Secretary

MAR 4 '24 PM 1:43
RCV LISBON TOWN CLERK
 ASST.