

Lisbon Central School

PTO Meeting Agenda

February 7, 2024

Called to order @6:10pm by K. Vane

Attendance- Brandi Larkin, Katie Vane, Liz Aubee, Heather Pina, Christopher Sheldon, Becky Jimenez, Joe Gracia, Briana L., Abby Ladyga, Emma H.

Introduction

Review January 2024 Minutes- B. Larkin motioned to approve, K. Vane seconded, motion carried

Treasurer's Report- LCS Apparel was paid for, we purchased a small cart for concessions, we did a Polar Pals fundraiser. Santa Breakfast was \$4081.50 but we need to pay the invoices for the food and custodians for a profit of \$3583.66 to go to the student activity fund for the sixth grade. The FoxDen sent a donation for \$24.00 as they offered a percent of their profits from setting up at Winterfest. Mums check for \$2047.50 has not cleared but it was sent. Winterfest custodians \$229.16 still needs to be paid as well. We are also still awaiting two payments from Skate-Inn. After all payments the balance will be \$9580.38. B. Larkin motioned to approve, K. Vane seconded, motion carried

Administration Report- NHS is selling carnations next week \$2 per stem or 2 for \$3. Half day next Friday, off the following Monday and Tuesday. Activity period will be on March 4th, variety show will be on March 7th, no school on March 8th. March 14 and 15 are half days for parent teacher teacher conferences.

Old Business

1. TV for foyer (present to Mr. Gracia)- Mr. Gracia requested a new TV after the old one broke. The PTO had purchased the previous TV and we were fortunate enough to be able to replace it! Mr. Gracia explained how it has benefited the community and has offered to add the PTO meetings to the scroll. Mr. Gracia requested a photo of the donation.
2. 8th grade volunteering:
 - a. Still have opportunities for volunteering
3. Polar Pals
 - a. Boxes have been sent back, they asked if we would like to do it again next year for an extra 5% profit as a sign-on bonus. We made a profit around \$177 this year.
4. Purchases needed
 - a. Cart- purchased for concessions
 - b. Lights- for dances
 - c. TV- for Mr. Gracia
5. Skating Events
 - a. We made 50 skaters this month
 - b. February is 2/20
 - c. March is 3/26
6. Apparel
 - a. sweatpants usually go around 15\$- will sell for \$20 (will also find out if they are elastic bottom or wide bottom or both)
 - b. Flannel 20\$- will sell for \$25
 - c. full zips 23\$- will sell for \$28
 - d. hats emb like 16\$ depending on style- will sell for \$5 over cost
 - e. winter hats as well- will sell for \$5 over cost
 - f. Beanies 10\$- will sell for \$15
 - g. can do frifit tees S/S will be 10\$- will sell for \$15
 - h. L/S 12\$- will sell for \$17
 - i. Mr. Sheldon asked if we could about polos with a paw and LCS on the left chest

- j. PTO to create an order form for items and send home with a return date
- 7. Someone Special and Me Dance- 3 teachers and one of their family members are volunteering, Mr. Sheldon will be there, we have volunteers signed up from parents and students
 - a. Pizza from Vocs
 - b. Costco for snacks and drinks
 - c. K. Vane motioned to approve budget of \$500, J. Sulik seconded, motion passed
- 8. Friendship Grams- we are sending back our beads, they were too small and a risk for the age group
- 9. 8th Grade Caroling- \$627.27 cost for the buses, in the past the PTO has paid about \$200 for it.
 - a. J. Sulik motioned to pay \$300 toward the cost, K. Vane seconded the motion, motioned carried. Larissa can write the check tonight
- 10. Requests for PTO assistance
 - a. [Request for PTO Assistance \(Responses\) - Google Sheets](#)

New Business

- 1. PTO Executive Positions nominations
 - a. Nominations are being done at March's meeting for the executive board
 - b. Elections are in April
- 2. 5th-7th grade dance
 - a. April 26th - 6-7:30pm
 - b. Theme: Glow in the dark
- 3. Family Fun Day
 - a. All hands on deck
 - b. Would like to collaborate with the Rec Department
 - c. Establishing a subcommittee for this:
 - i. Jessica
 - ii. Brandi
 - iii. Heather
 - iv. Becky
 - v. Abby
- 4. Moe's fundraiser
 - a. Scheduled 4/15-4/29, PTO will pick up 5/1/24 for distribution
 - b. Larissa will follow up with Shannon (manager) who will provide marketing materials
 - c. We receive 25% of the funds
- 5. Parent/teacher conferences
 - a. March 14th and 15th
 - b. Need to have a table with apparel
 - c. Will ask Mr. Rossi if he can make soup and sandwich- Heather speak with Mr. Rossi
- 6. <https://forms.gle/tYEhrdaHchFgHMun8>

Additional Topics

Breakfast with the Easter Bunny

- a. Would like to do this in collaboration with the Rec Departments Easter Egg Hunt

Check with Mrs. Gilgenbach to see if we could do a concession stand, sell apparel, and possibly flowers

Adjournment @ 8:10pm