

**School Business Manager** – The Lisbon Board of Education is seeking a qualified and experienced Business/Human Resource Manager. Responsibilities include managing the overall finances of the district, including Food Service and the Childcare Programs, Grants Management and all Human Resource functions. Must be technologically proficient and have familiarity with State Education reporting and financial accounting systems (Infinite Visions & QuickBooks). State Certification (085 or 092) preferred. Competitive salary and benefits. Send Application, letter of intent, transcripts, resume and three (3) references to Lisbon Central School Attn: Kathy Edmond, 15 Newent Road Lisbon, CT 06351

Closing Date: Until Filled

The Lisbon Board of Education is an EQUAL OPPORTUNITY EMPLOYER. It is the policy of the Lisbon Board of Education to recruit, select and employ the best qualified person on the basis of their merit and effectiveness without discrimination as to their natural origin, ancestry, race, color, sex, age, marital status, physical disability, or other applicable unlawful discriminatory standards.

Application can be found on our website: <https://lisbonschool.org/departments/business-office/human-resources/>