

Lisbon Board of Education

Lisbon, Connecticut 06351

Special Meeting Agenda

Tuesday, January 2, 2024

6:00 p.m.

Lisbon Central School

Library / Media Center

or

Please access https://www.youtube.com/channel/UC6wUqL2mLeziS_o0poj_wjA/live or click link on our website- (BOE/ Agenda/Minutes/2021)

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment - Under this agenda item, public comment will be limited to items on this meeting's agenda. Speakers must state the item about which they will speak.**

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education**
6. **Report from Lisbon Central School Student Ambassadors**
7. **Approval of Minutes – Regular Meeting November 27, 2023**
- Special Meeting December 1, 2023
8. **Administrators' / Superintendent's Report**
 - a) Lisbon Central School – Mr. Christopher Sheldon
 - b) Special Education- Mr. Scott Trepanier
 - c) Business Office – Mrs. Deborah Ladouceur
 - d) Building and Grounds – Mr. Brian McGlew
 - e) Information – Mrs. Sally Keating
9. **Consent Agenda**
 - a) Approval of Monthly Expenditures
 - b) Financial Statement
10. **New Business / Old Business**
 - a) Attorney Jessica Ritter's Presentation re: Board of Education Responsibilities and Roles
 - b) Discussion Concerning an Attorney-Client Privileged Communication Related to Excess Cost Grant and Private Special Education Placements (Proposed Executive Session)
 - c) Discussion re: Kindergarten Entry Date and Guidelines
 - d) Update re: HVAC Indoor Air Quality Grant for LSC
 - e) Discussion re: October 1st Transportation Costs
 - f) Discussion re: Bathroom Project at LCS
 - g) Update re: Draft NFA Contract
 - h) Update re: Ducharme Accounts and Possible Action
 - i) Update re: ADA Walkway

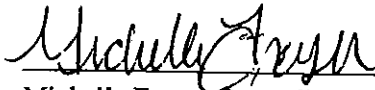
11. **Committee Reports**
12. **Additions to the Agenda**

13. Next Agenda Planning

14. Public Comment - Under this agenda item, comments are open to any new business under the Robert's Rules of Order noted above.

Please see statement above regarding Public Comment procedures/protocol.

15. Adjournment

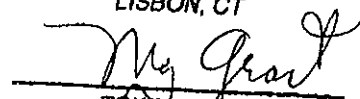


Michelle Fraser, Recording Secretary

Ian Rogers - Board of Education Chairperson

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12/21 20 23 at 1:41 P.M.

TOWN CLERK'S OFFICE
LISBON, CT


TOWN CLERK

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Meeting

Monday, November 27, 2023

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, K. Barber, L. Baah, J. Danburg, B. Larkin, J. Lewerk, D. Nowakowski, I. Rogers and K. Vane

Board Members Absent: None

Administrators Present: S. Keating (Superintendent) C. Sheldon (Principal), D. Ladouceur (Business Manager), S. Trepanier (Director of Special Education/Early Childhood Coordinator) and B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: N. Vane

Student Ambassadors Absent: T. Nowakowski, P. Contino (P. Contino's report was submitted to the Principal to read.)

Others: Ms. Stacey Guertin, Mr. Mike Rossi, Mr. Phillip Kinslow, Ms. Michelle Chamberlain, Mr. Mike Constanza and Mr. Leo McDonald

1. **Call to Order** – J. Jencks called the meeting to order at 6:33 p.m.

2. **Roll Call**

3. **Pledge of Allegiance**

Motion: K. Barber motioned to move Agenda Item 5- Public Comment before Agenda Item 4- Discussion re: Election of Officers and Possible Action; K. Vane seconded.

Vote: (5) Yes, (1) Opposed, (3) Abstained **Motion Carried**

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Public Comment- Under this agenda item, public comment will be limited to items on this meeting's agenda. Speakers must state the item about which they will speak. –**

Mr. Phillip Kinslow commented that the Board of Ed should be transparent to families and there should be better communication between the school and parents. Ms. Michelle Chamberlain discussed the following topics of community concerns/opinions when she ran for the BOE: She heard positive feedback that LCS has dedicated teachers. Some parents had concerns with lack of accountability with students and disciplinary issues. Some stated that their concerns were brushed under the carpet. Mr. Mike Constanza congratulated the new Board Members. He also suggested there be new leadership on the Board of Ed. Lastly he suggested that the Board of Ed listen to teachers directly as well as the parents of students.

Please contact the Town of Lisbon - Town Hall for a detailed recording of all meetings.

4. **Discussion re: Election of Officers and Possible Action**

Vote for Chair: B. Larkin nominated I. Rogers

J. Lewerk nominated J. Jencks

Paper Ballot: (4) J. Jencks, (5) I. Rogers

I. Rogers is Chairperson.

Vote for Vice Chair: B. Larkin nominated K. Vane

Paper Ballot: (8), K. Vane (1), abstained

K. Vane is Vice Chair.

Vote for Secretary: K. Barber nominated L. Baah

Paper Ballot: (9), L. Baah

L. Baah is Secretary.

Vote for Treasurer: K. Vane nominated B. Larkin

Paper Ballot: (8), B. Larkin (1), abstained

B. Larkin is Treasurer.

Mr. Ian Rogers thanked Mrs. Judy Jencks for her hard work and dedication as Board Chair. He thanked Mrs. Melissa Avery for her hard work and dedication to the Board and lastly, he thanked Mrs. Joan Marshall for her hard work and dedication as well as her outstanding job on the Lisbon Policies.

6. **Correspondence to Board of Education** – I. Rogers read correspondence from the new Student Ambassador Coordinator, Mrs. Joslin Lorange.

7. **Report from Lisbon Central School Student Ambassadors** –

Principal Sheldon read P. Contino's report: P. Contino reported for the 8th Grade Students: She reported that there is a 7th & 8th Grade dance on December 15th. In ELA, she reported that they just finished their high school papers. She chose NFA because of their sports program. In Math, they have been solving equations and getting ready for a quiz. In Spanish, this week they have been learning how to say the names of sports and their equipment. In Science, they just took an IAB (Interim Assessment Block) on net force (physics concept). Finally in Social Studies, they have mainly been reviewing and answering questions on chapter 5 of their textbooks.

N. Vane reported that the 6th Grade Students are learning the following and that she is excited to be a BOE Ambassador: In ELA, they are making their own mystery ending to the "Egypt Games" book and they are in Lesson 7 of Worldly Wise. In Math, they are starting their Ratio Units. In Social Studies, they started their Ancient Greece Units. In Science, they are learning about pulse rates. In health, they ran one mile and everyone in her class passed. Lastly, she stated that the PTO is sponsoring a Breakfast with Santa, December 9th, 8:00 am – 10:00 am in the LCS Cafeteria. This event will help to lower the NY field trip in May. Contact the PTO for tickets: Adults \$12, Kids 3 and under, \$8.00.

8. **Approval of Minutes**

K. Vane requested an added note under Agenda Item 10 (f)-Discussion re: Adoption of Mandated Policies, that if need be, policies can be amended at any time.

K. Vane requested an added note under Agenda Item 10 (k)-Discussion re: Building Committee Project that she had requested a copy of the Grant Application for the Bathroom Project.

Motion: I. Rogers motioned to approve the minutes of the October 16, 2023 Regular Board of Education meeting with the following corrections/adds noted; B. Larkin seconded

Vote: Unanimous

Motion Carried

9. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Christopher Sheldon reported on October Students of the Month, Trooper Adams' Meeting with Grades 4-8 Cyber Safety and Cyber Bullying, An Assembly on Anti-bullying, PTO Trunk or Treat, PTO Dance Grades 4-6 Nov. 17th, Grade 8 Students Visiting Area High Schools (NFA, Griswold, Lyman), 2nd Trimester beginning on November 30th and an upcoming Book Fair.
- b) Special Education –Mr. Scott Trepanier reported on Enrollment Numbers in Special Education, the Early Childhood Social and Snack Event for Parents/Guardians, and PMT Refresher Training.
- c) Business Office – Mrs. Deb Ladouceur provided information regarding the Medicaid Account. She explained the Oil Contract. And lastly, she mentioned the Financial Report Headers for the new Board members.
- d) Building and Grounds – Mr. Brian McGlew reported the Water Test came back good; he is going to reach out to the State to see if we can go to Quarterly Testing instead of Monthly Testing. He also reported that the boiler was serviced and everything looks good.
- e) Information – Mrs. Sally Keating spoke regarding a recent correspondence with M & J Bus Company regarding billing, and Incident Response Training by Novus.

10. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: J. Lewerk moved to approve monthly expenditures for October 2023, Fiscal Year 2023-2024 in the amount of \$1,166,283.32; J. Danburg seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Danburg moved to approve the financial statement for October 2023, Fiscal Year 2023-2024 as presented by the Administration; J. Lewerk seconded

Vote: Unanimous

Motion Carried

11. New Business / Old Business

- a) Discussion re: Committee List of Appointments and Possible Action- A list of current committees and its members have been reviewed. A copy will be submitted to the Town, with these minutes.
- b) Discussion and Approval/Action re: The 2024 Schedule of Board of Education Meetings- Ms. Michelle Fraser compiled the 2024 Schedule of Board of Education Meetings. These dates have been reviewed by the BOE. A copy will be submitted to the Town, with these minutes.

Motion: K. Vane made a motion to approve the 2024 Schedule of Board of Education Meetings; B. Larkin seconded

Vote: Unanimous

Motion Carried

- c) Discussion re: Authorized Signature Change Form for the Nutrition Program and Possible Action - Mr. Mike Rossi explained the Authorized Signature Change Form for the Nutrition Program. The Board approved the change for authorized signers of the ED-099 Agreement for the Child Nutrition Program. The signers are Mrs. Sally Keating and Mrs. Deborah Ladouceur. The BOE Secretary certifies the Board action.

Motion: B. Larkin made a motion to approve the revision of the authorized signers of the ED-099 Agreement as presented by Administration; K. Vane seconded

Vote: Unanimous

Motion Carried

- d) Discussion re: ELA SBAC Scores – Mr. Christopher Sheldon did a brief presentation on the LCS ELA scores regarding the SBAC tests. The Science of Reading initiative will help improve scores. Math scores at LCS are a definite strength in comparison to surrounding towns. Mr. Sheldon noted that the SRBI period is used to target students that are struggling in reading or math, using various strategies.
- e) Presentation re: October 1st Enrollments and Budget Impact – Mrs. Deb Ladouceur, Mr. Scott Trepanier and Mrs. Sally Keating discussed the October 1st enrollments in terms of tuition. Budget impact was also discussed.
- f) Discussion re: Bus Transportation RFP and Agreement and Possible Action – Mrs. Judy Jencks, Mr. Ian Rogers and Mrs. Sally Keating summarized the pertinent points of the RFP and Agreement. Mrs. Keating stated that the invitation to bid would be sent out this week to newspapers and various bus companies. Mr. Rogers requested the percentage of students that are picked up/dropped off, Mr. Sheldon is looking into this.

Motion: B. Larkin made a motion to approve the Bus Transportation RFP and Agreement and to send it out for bid this week; K. Vane seconded

Vote: Unanimous

Motion Carried

- g) Update re: Bathroom Project – Mr. Brian McGlew gave an update on this topic as well as mentioned the CORE CT Grant application.

Motion: I. Rogers motioned to approve the Ed Specs; J. Jencks seconded

Vote: Unanimous

Motion Carried

- h) Update re: HVAC Grant and Possible Action- Mrs. Judy Jencks, Mr. Ian Rogers, Mr. Brian McGlew and Mrs. Sally Keating discussed the status of the HVAC Grant application as well as the discussions that have occurred with the First Selectmen and the Board of Finance. The Grant is estimated to be approximately \$241,000 with a 57.14% reimbursement rate. There is to be a Town Meeting on December 6th at 7:00 pm in the LCS Cafeteria.

Motion: I. Rogers motioned to move forward with the HVAC Grant Application; J. Jencks seconded

Vote: Unanimous

Motion Carried

- i) Update re: NFA Contract – Mrs. Sally Keating provided a brief summary of the recent discussion regarding NFA contract proposals.
- j) Update re: ADA Walkway - Mr. Brian McGlew spoke briefly regarding the ADA Walkway Project.
- k) Update re: Ducharme Account – Mrs. Judy Jencks provided a summary update pertaining to this account. Mr. Ian Rogers will assume responsibilities for the topic from the point forward.

TOWN OF LISBON

2024 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes #1-225 notice is hereby given that the regularly scheduled meeting of the

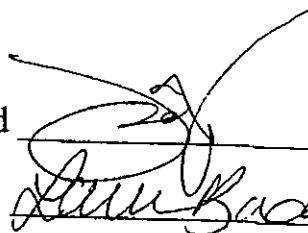
Lisbon Board of Education

Will be held on the following dates:

January	<u>01/22/24</u>	July	<u>07/15/24</u>
February	<u>02/26/24</u>	August	<u>08/19/24</u>
March	<u>03/18/24</u>	September	<u>09/16/24</u>
April	<u>04/15/24</u>	October	<u>10/21/24</u>
May	<u>05/20/24</u>	November	<u>11/25/24</u>
June	<u>06/17/24</u>	December	<u>12/16/24</u>

The above meetings will be held at 6:30 PM in the Lisbon Central School-Library/Media Center in Lisbon.

Signed



, Chairperson



, Secretary

Notice:

Chairperson and Secretary of all administrative and executive Boards, Commissions, Agencies, Bureaus of other bodies must file with the Town Clerk not later than January 31st of each year a schedule of regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairperson and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2023 a schedule of the regular meetings that will be held in 2024.

**Lisbon School District
Lisbon, CT 06351**

STANDING COMMITTEES
2023-2024 (November 27, 2023)

CHAIRPERSON

VICE-CHAIR

SECRETARY

TREASURER

Ian Rogers

Katie Vane

Lauren Baah

Brandi Larkin

FINANCE COMMITTEE

Brandi Larkin

Judy Jencks

Ian Rogers (ex-officio)

Lauren Baah

EXECUTIVE BOARD COMMITTEE

Ian Rogers (ex-officio)

Katie Vane

Lauren Baah

Brandi Larkin

HOT LUNCH COMMITTEE

Joseph Lewerk

Ian Rogers (ex-officio)

Judy Jencks

Katie Vane

POLICY REVISION COMMITTEE

Ian Rogers (ex-officio)

Katie Vane

David Nowakowski

Brandi Larkin

Karen Barber

AWARDS COMMITTEE

Joseph Lewerk

Judy Jencks

Katie Vane

Ian Rogers (ex-officio)

Karen Barber

BUILDING AND GROUNDS

Joseph Lewerk

Ian Rogers (ex-officio)

Katie Vane

Jenny Danburg

NEGOTIATION COMMITTEE

Jenny Danburg

Ian Rogers(ex-officio)

Judy Jencks

Brandi Larkin

TECHNOLOGY COMMITTEE

Jenny Danburg

Ian Rogers (ex-officio)

David Nowakowski

Lauren Baah

**The Board of Education Chairperson
is ex-officio for all committees.**

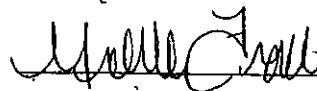
12. Committee Reports – None
13. Additions to the Agenda- None
14. Next Agenda Planning- Ducharme Account, ADA Walkway, NFA Contract, HVAC Grant, Bathroom Project and October 1st Transportation Cost.
15. Public Comment - Under this agenda item, comments are open to any new business under the Robert's Rules of Order noted above.

Mr. Phillip Kinslow suggested that The Town of Lisbon pay for fuel for buses instead of the busing company. He also suggested for the cafeteria, possibly an exhaust system instead of air conditioner unit, to save money. Lastly, he commented that it could take years to get reimbursed from the State of CT for the HVAC Grant. Mr. Leo McDonald commented that it was hard to hear some of the speakers during the meeting and in his opinion, while at the Veteran's Ceremony, he felt the room temperature was comfortable.

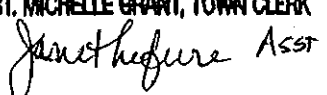
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16. Adjournment- The meeting adjourned at 9:21 pm

Approved



Recording Secretary

RECEIVED FOR RECORD AT LISBON, CT
ON 12/04/23 AT 1:30 pm
ATTEST, MICHELLE GRANT, TOWN CLERK
 Asst.

Lisbon Board of Education

Lisbon, Connecticut 06351

Special Meeting Minutes

Friday December 1, 2023

5:00 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: I. Rogers, K. Vane, B. Larkin, L. Baah, J. Lewerk, D. Nowakowski, K. Barber,
J. Jencks, J. Danburg

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), C. Sheldon (Principal), B. McGlew (Director of Building
and Grounds)

1. **Call to Order** – I. Rogers called the meeting to order at 5:00 p.m.

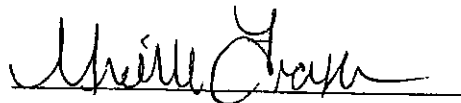
2. **Roll Call**

3. **Old Business / New Business**

Discussion re: HVCA Indoor Air Quality Grant Program and Possible Action- Mr. Ian Rogers and Mrs. Sally Keating spoke about the requirements for the HVAC Indoor Air Quality Grant and notified the Board Members that the contractor pulled out due to the requirements of the HVAC Indoor Air Quality Grant. Mrs. Keating was transparent in stating that the timeline for the grant was tight. After lengthy discussion amongst the Board Members, it was decided to continue to move forward and to let the community decide at the Town Meeting whether to proceed with the application. The Town Meeting is scheduled for December 6, 2023 at 7:00 pm in the LCS Cafeteria.

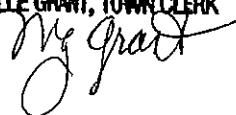
4. **Adjournment** – 5:18 pm

Approved



Recording Secretary

RECEIVED FOR RECORD AT LISBON, CT
ON 12-7-23 AT 12:39pm
ATTEST. MICHELLE GRANT, TOWN CLERK



November Students of the Month

Congratulations to our November Students of the Month - Raelyn Neeley, Lynelle Bessette, Elliana Ranucci, Eloise Krug, Laura Raposo, Jayden Edmond, Dylan Pina, Charles Ulrich, and Yug Patel. Nice Job to these students for demonstrating the tenants of Cougar Pride and being respectful, responsible, safe, and trustworthy.



Winter Band Concert

Wednesday, December 13, 2023

7:00 pm

In the gym

(Students meet in the media center by 6:30pm to tune and warm up)



From the LCS PTO

There will be a "Breakfast with Santa" fundraiser sponsored by the LCS PTO to help defray the 6th-grade class trip to New York. This event will occur on Saturday, December 9th from 8:00 am to 10:00 am in the LCS Cafeteria. Breakfast will include pancakes, sausage, juice, coffee, and hot chocolate. The cost is \$12.00 per person, \$8.00 for children 3 and under. Please gather your family and friends and join us for breakfast and take a picture with Santa and his elves.

SPECIAL EDUCATION BOARD OF EDUCATION REPORT
LISBON CENTRAL SCHOOL
Nov 2023

School Name	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023
Lisbon Central School	89	86	86	85	84	85	87	88	84	84	85	86	80	80
Elementary:														
Bradley School	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EASTCONN	2	2	2	2	2	2	2	2	2	2	2	2	2	2
RAMS	1	1	1	1	1	1	1	1	1	1	1	1	1	1
The Speech Academy	1	1	1	1	1	1	1	1	1	1	1	1	1	1
TLC (The Learning Clinic)	0	0	0	0	0	0	0	0	1	2	2	2	2	2
High School:														
Griswold Alternative School	1	1	1	1	1	1	1	1	0	0	0	0	0	0
Griswold High School	13	13	10	11	11	11	11	11	9	8	8	8	8	8
LEARN - Ocean Ave., New London	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Ledyard High School	3	3	2	2	2	2	2	2	2	2	2	1	1	1
Marine Science Magnet School	1	1	1	1	1	1	1	1	0	0	0	0	0	0
Northwest Free Academy:														
ABLE	1	1	1	1	1	1	1	1	0	0	0	0	0	0
ACES	1	1	1	1	1	1	1	1	0	0	0	0	0	0
PACES	1	1	1	1	1	1	1	1	0	0	0	0	0	0
Main Campus	6	6	8	6	5	5	5	5	5	5	5	5	4	3
Bacon Academy (Colchester)	1	1	1	1	1	1	1	1	0	0	0	0	0	0
The Learning Clinic	1	1	1	1	1	1	1	1	2	2	2	2	2	2
Sharp Training	0	0	0	0	0	0	0	0	1	1	1	1	1	1

Age 18-22 Transition:														
Griswold Transition Program	1	1	1	1	1	1	1	1	2	2	2	2	2	2
Lean Transition Academy														
The Lighthouse	1	1	1	1	1	1	1	1	2	2	2	2	2	2
State High School:														
Ellie Grasso Technical School	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Norwich Technical School	4	4	4	4	4	4	4	4	5	5	5	5	5	5

CO-TEACHING AND BEYOND

Lisbon Schools

December 2023

Mary Jo Terranova
Senior Education Specialist
mterranova@crec.org

CREC Resource Group

www.crec.org

Why Should Someone Co-Teach?(cont.)

Benefits for students with disabilities:

- ▶ Students are not pulled out.
- ▶ They will not miss any academic general education class work.
- ▶ Students will not become dependent on teacher in small group in a different setting.
- ▶ They are not easily “labeled” by other students because they are going with another teacher.
- ▶ Students will feel more connected to peers that are in general education setting 100% of the time.
- ▶ Follows the guidelines of IDEA for LRE.

Board of Finance 2024-25 Budget Meeting Schedule

Meetings will be held at 7:00PM

Town hall meeting room unless otherwise noted.

January 5, 2024 General Government budgets provided to the First Selectman. (Excludes BoE budget)

March 11, 2024 General Government and Board of Education budgets due to the Board of Finance.

March 13, 2024 (Town Hall) - General Government and Board of Education budget presentation to the Board of Finance. Discussion and possible vote.

March 20, 2024 (Town Hall) - regular meeting

March 27, 2024 (Town Hall) - Budget discussion and possible vote.

~~April 3, 2024 (LCS Cafeteria) - Public Hearing on both budgets~~

April 10, 2024 (Town Hall) - Discussion and possible vote on both budgets.

April 16, 2024 (Town Hall) - Regular Meeting.

~~May 6, 2024 (LCS Cafeteria) - Annual Town Meeting~~

> Per ordinance it is the first Monday of May

> The Capital and Non-Recurring account will be voted on at the meeting.

> The General Government and Board of Education Budgets will not be voted on at the meeting except to send the budgets to referendum.

Approximately 1-2 weeks later - Referendum on the General Government and Board of Education Budgets.

Approximately 1-2 weeks later - Mill Rate Set.

All dates are subject to change. Please contact Town Hall (860) 376-3400 or Wayne Donaldson lisbon.bof.chairman@hotmail.com to confirm dates.

- Budgets will be available in the Town Clerk's office five (5) days prior to the Public Hearing.

CONNECTICUT STATE DEPARTMENT OF EDUCATION

ARPA-Right to Read Grant
Center for Literacy Research and Reading Success



November 21, 2022 – December 31, 2024

Purpose: To assist Connecticut local and regional boards of education in addressing educational disparities and increasing their investment in scientifically based, evidence-based literacy teaching and learning.

This document is for information only.

The grant application must be completed by August 31, 2023, online in eGrants Management System (eGMS) at <https://connecticut.egrantsmanagement.com>.

No paper or email applications will be accepted.

**Connecticut State Department of Education
Academic Office
450 Columbus Boulevard, Suite 603
Hartford, CT 06103-1841**

Budget Detail

Lisbon School District (0000000073-00) Public School District - FY 2023 - ARPA - Right to Read - Rev 1 - ARPA - Right to Read
322 - In Service: \$4,000.00

Budget Detail

Narrative Description

In-Service training for new ELA series. Instruction should include implementation, best practice, differentiation, etc. will be provided by the vendor we've selected from the CT approved ELA series list.

Object: 322 - In Service
Purpose: 01 - Public School Activities
LEA / School: Lisbon School District (0000000073-00)

Quantity: 1.00
Cost: \$4,000.00
Line Item \$4,000.00
Total:

Total for 322 - In Service: \$4,000.00

Total for all other Objects: \$20,000.00

Total for all Objects: \$24,000.00

Allocation: \$24,000.00

Remaining: \$0.00

Budget Detail

Lisbon School District (0000000073-00) Public School District - FY 2023 - ARPA - Right to Read - Rev 1 - ARPA - Right to Read
640 - Books and Periodicals: \$20,000.00 ✓

Budget Detail

Narrative Description

Object: 640 - Books and Periodicals
Purpose: 01 - Public School Activities

New approved ela series for K-3 teachers and students. This complete set from the publisher will include textbooks, workbooks, and small books.

LEA / School: Lisbon School District (0000000073-00)

Quantity: 1.00

Cost: \$20,000.00

Line Item: \$20,000.00

Total:

Total for 640 - Books and Periodicals:

\$20,000.00

Total for all other Objects:

\$4,000.00

Total for all Objects:

\$24,000.00

Allocation:

\$24,000.00

Remaining:

\$0.00

STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION**GRANT AWARD NOTIFICATION****REVISION****1 Grant Recipient**

Lisbon School District

DUNS Number: 170266535

4 Award Information

Grant Type: FEDERAL

Statute:

CFDA #: 21.027

SDE Project Code: SDE0000000000002

Grant Number: 0000000073-00 12060-29732-2023-82078-170037

2 Grant Title

ARPA - Right to Read

5 Award Period

11/21/2022 - 12/31/2024

3 Education Staff

Program Manager:

Candice LaConti

6 Authorized Funding

Grant Amount: \$24,000.00

Payment & Expenditure Inquiries:

Jeff Lindgren (860) 713-6624

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2022 and June 30, 2023 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2023. For grants awarded for two-year periods beginning July 1, 2022, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2024. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

8/12/2023

Candice LaConti - CSDE Grant Contact

STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION**GRANT AWARD NOTIFICATION****1 Grant Recipient**

Lisbon School District
DUNS Number: 170266535

4 Award Information

Grant Type: **FEDERAL**
Statute:
CFDA #:
SDE Project Code: SDE000000000002
Grant Number: 0000000073-00 12060-29636-2021-82078-170037

2 Grant Title

ARP ESSER - Small Town Right to Read

5 Award Period

7/1/2023 - 9/30/2024

3 Education Staff

Program Manager:
Candice LaConti

6 Authorized Funding

Grant Amount: \$70,000.00

Payment & Expenditure Inquiries:
Kimberly Murphy (860) 713-6641

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2023 and June 30, 2024 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2024. For grants awarded for two-year periods beginning July 1, 2023, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2025. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

12/21/2023

Melissa Hickey - CSDE Management Approver

Town of Lisbon-Board of Education

Monthly Financial Report

From Date: 11/1/2023

To Date: 11/30/2023

Fiscal Year: 2023-2024

- ☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance
☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001.5.00.0000.00.111	Certified Salaries	\$3,729,410.00	\$0.00	\$3,729,410.00	\$281,833.59	\$1,184,372.50	\$2,545,037.50	\$2,462,837.77	\$82,199.73	2.20%
001.5.00.0000.00.112	Non-Certified Salaries	\$631,795.00	\$3,390.00	\$635,185.00	\$60,046.82	\$262,885.49	\$372,299.51	\$427,091.91	(\$54,792.40)	-8.63%
001.5.00.0000.00.113	Substitutes	\$63,015.00	(\$3,390.00)	\$59,625.00	\$4,971.51	\$11,840.81	\$47,784.19	\$115.00	\$47,669.19	79.95%
001.5.00.0000.00.115	Student Activities	\$40,325.00	\$0.00	\$40,325.00	\$7,400.00	\$7,400.00	\$32,925.00	\$12,075.00	\$20,850.00	51.70%
001.5.00.0000.00.120	Substitute Custodians	\$23,074.00	\$0.00	\$23,074.00	\$1,646.37	\$14,933.76	\$8,140.24	\$0.00	\$8,140.24	35.28%
001.5.00.0000.00.210	Arthen BC	\$1,134,882.00	\$0.00	\$1,134,882.00	\$170,457.53	\$618,110.14	\$516,771.86	\$0.00	\$516,771.86	45.54%
001.5.00.0000.00.220	FICA-Employer's Share	\$130,102.00	\$0.00	\$130,102.00	\$12,373.65	\$48,920.79	\$81,181.21	\$5,143.47	\$76,037.74	58.44%
001.5.00.0000.00.230	Retirement Contributions	\$35,562.00	\$0.00	\$35,562.00	\$1,258.19	\$15,336.21	\$20,225.79	\$666.06	\$19,559.73	55.00%
001.5.00.0000.00.231	Contractual Teacher 403b Contribution	\$10,080.00	\$0.00	\$10,080.00	\$0.00	\$0.00	\$10,080.00	\$9,120.00	\$960.00	9.52%
001.5.00.0000.00.250	Contractual Tuition Reimbursement	\$7,870.00	\$0.00	\$7,870.00	\$0.00	\$0.00	\$7,870.00	\$0.00	\$7,870.00	100.00%
001.5.00.0000.00.260	Unemployment Compensation	\$2,831.00	\$0.00	\$2,831.00	\$0.00	\$0.00	\$2,831.00	\$0.00	\$2,831.00	100.00%
001.5.00.0000.00.270	Workers' Compensation Insurance	\$36,571.00	\$0.00	\$36,571.00	\$0.00	\$34,723.00	\$1,848.00	\$0.00	\$1,848.00	5.05%
001.5.00.0000.00.290	Other Employee Benefits	\$53,048.00	\$0.00	\$53,048.00	\$3,638.81	\$19,475.47	\$33,572.53	\$3,743.49	\$29,829.04	56.23%
001.5.00.0000.00.322	Professional Development	\$19,200.00	\$0.00	\$19,200.00	\$0.00	\$3,200.00	\$16,000.00	\$0.00	\$16,000.00	83.33%
001.5.00.0000.00.324	Field Tips	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$302.05	(\$302.05)	0.00%
001.5.00.0000.00.340	Other Professional Services	\$6,850.00	(\$3,600.00)	\$3,250.00	\$800.00	\$800.00	\$2,450.00	\$100.00	\$2,350.00	72.31%
001.5.00.0000.00.341	Legal/Accounting Fees	\$59,191.00	\$0.00	\$59,191.00	\$20,697.60	\$33,163.10	\$26,027.90	\$35,660.50	(\$9,662.60)	-16.32%
001.5.00.0000.00.431	Contracted Building Repairs	\$39,571.00	\$0.00	\$39,571.00	\$2,400.00	\$14,335.90	\$25,235.10	\$1,176.06	\$24,059.04	60.80%
001.5.00.0000.00.510	Transportation	\$938,646.00	\$0.00	\$938,646.00	\$98,114.49	\$26,908.75	\$641,737.25	\$630,619.99	\$11,117.26	1.18%
001.5.00.0000.00.520	Property/Liability Insurance	\$61,785.00	\$0.00	\$61,785.00	\$0.00	\$59,376.00	\$2,409.00	\$0.00	\$2,409.00	3.90%
001.5.00.0000.00.530	Communications	\$10,833.00	\$0.00	\$10,833.00	\$879.73	\$3,210.40	\$7,622.60	\$2,209.86	\$5,412.74	49.97%
001.5.00.0000.00.532	Postage	\$3,950.00	\$0.00	\$3,950.00	\$400.00	\$1,318.62	\$2,631.38	\$1,119.62	\$1,511.76	38.27%
001.5.00.0000.00.540	Advertising	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
001.5.00.0000.00.560	Special Education Tuition	\$829,945.00	\$0.00	\$829,945.00	\$436,974.94	\$661,565.67	\$168,379.33	\$707,952.14	(\$539,572.81)	-65.01%
001.5.00.0000.00.561	Regular Education Tuition	\$2,045,037.00	\$0.00	\$2,045,037.00	\$446,328.50	\$1,185,244.50	\$859,792.50	\$738,916.00	\$120,876.50	5.91%
001.5.00.0000.00.580	Travel Reimbursement	\$1,411.00	\$0.00	\$1,411.00	\$0.00	\$25.15	\$1,385.85	\$0.00	\$1,385.85	98.22%
001.5.00.0000.00.590	Contracted Services	\$393,225.00	\$0.00	\$393,225.00	\$88,178.34	\$173,607.62	\$219,617.38	\$76,658.70	\$142,958.68	36.36%
001.5.00.0000.00.592	Adult Education	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
001.5.00.0000.00.593	Custodial Contracted Services	\$78,289.00	\$0.00	\$78,289.00	\$1,420.63	\$23,318.05	\$54,970.95	\$20,119.63	\$34,851.32	44.52%
001.5.00.0000.00.611	Instructional Supplies	\$52,179.00	\$0.00	\$52,179.00	\$112.75	\$41,408.63	\$10,770.37	\$866.98	\$9,903.39	18.98%
001.5.00.0000.00.612	Health Supplies	\$5,998.00	\$0.00	\$5,998.00	\$0.00	\$0.00	\$5,998.00	\$0.00	\$5,998.00	100.00%
001.5.00.0000.00.614	Custodial Supplies	\$26,664.00	\$0.00	\$26,664.00	\$783.82	\$3,282.90	\$23,381.10	\$6,399.73	\$16,981.37	63.69%
001.5.00.0000.00.615	Student Activity Supplies	\$4,107.00	\$0.00	\$4,107.00	\$0.00	\$1,562.67	\$2,544.33	\$1,125.00	\$1,419.33	34.66%
001.5.00.0000.00.622	Electricity	\$80,680.00	\$0.00	\$80,680.00	\$6,085.78	\$29,038.72	\$51,641.28	\$51,641.28	\$0.00	0.00%

Item # 9 (a)

Town of Lisbon-Board of Education

Monthly Financial Report

Fiscal Year: 2023-2024

From Date: 11/1/2023

To Date: 11/30/2023

- ☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance
☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
001 5.00.0000.00.623	Propane	\$2,492.00	\$0.00	\$2,492.00	\$0.00	\$0.00	\$2,492.00	\$0.00	\$2,492.00	100.00%
001 5.00.0000.00.624	Oil	\$64,670.00	\$0.00	\$64,670.00	\$0.00	\$61,780.94	\$2,889.06	\$0.00	\$2,889.06	4.47%
001 5.00.0000.00.642	Library Supplies/Materials	\$2,693.00	\$0.00	\$2,693.00	\$0.00	\$2,119.06	\$573.94	\$439.00	\$134.94	5.01%
001 5.00.0000.00.660	Supplies-Technology Related	\$6,545.00	\$0.00	\$6,545.00	\$0.00	\$367.77	\$6,177.23	\$517.95	\$5,659.28	86.47%
001 5.00.0000.00.692	Other Supplies	\$19,952.00	\$0.00	\$19,952.00	\$23.84	\$9,515.74	\$10,436.26	\$1,428.20	\$9,008.06	45.15%
001 5.00.0000.00.720	Capital Improvements	\$2,280.00	\$0.00	\$2,280.00	\$0.00	\$0.00	\$2,280.00	\$0.00	\$2,280.00	100.00%
001 5.00.0000.00.739	Other Equipment	\$1,452.00	\$0.00	\$1,452.00	\$0.00	\$270.52	\$1,181.48	\$169.99	\$1,011.49	69.66%
001 5.00.0000.00.810	Dues & Fees	\$12,287.00	\$3,600.00	\$15,887.00	\$0.00	\$12,620.00	\$3,267.00	\$425.00	\$2,842.00	17.89%
Grand Total:		\$10,685,997.00	\$0.00	\$10,685,997.00	\$1,646,826.89	\$4,836,038.88	\$5,849,958.12	\$5,198,670.38	\$651,287.74	6.09%

End of Report



STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

STATE DEPARTMENT OF EDUCATION



New Entry Age for Kindergarten

Beginning with the 2024-2025 school year, children need to turn 5 years old on or before September 1 in order to be automatically eligible for kindergarten. This is a change from the current kindergarten cutoff date of January 1.

KEY POINTS

- Children entering kindergarten in the 2023-2024 school year must turn 5 on or before January 1, 2024
- To start kindergarten in the 2024-25 school year, however, your child must turn 5 on or before **September 1, 2024**.
- If your child turns 5 on September 2, 2024, through September 1, 2025, they will now enter kindergarten in the 2025-26 school year.

The following questions and answers are intended to address and respond to questions you may have regarding the new entry date for kindergarten.

What is the new entry date for kindergarten?

For the 2023-2024 school year there is no change to the entry date	Children must be 5 on or before January 1, 2024 in order to enter kindergarten for the 2023-2024 school year.
For the 2024-25 school year and all following years	Children must turn 5 on or before September 1 to enter kindergarten for any given school year.

Are there any exceptions to this change?

Yes. If your child does not meet the new entry cutoff date, they may still be admitted into kindergarten upon (1) a written request from the parent or guardian, and (2) an assessment completed by the school that determines admitting the child to kindergarten would be developmentally appropriate.

What if my child is receiving special education services?

If your child receives special education services and does not meet the new entry cutoff date, your child's planning and placement team (PPT) will review/revise your child's individualized education program (IEP) to meet your child's needs during the additional year of preschool. **Please note:** Parents may submit a written request for their child to be admitted into kindergarten if they do not meet the new entry cutoff date. The school will complete an assessment to determine whether admitting the child to kindergarten would be developmentally appropriate.

My child was born between September 2 and January 1, and I was planning to send them to kindergarten when they were eligible to attend. What can I do now that the entry date has changed?

- If your child attends preschool, communicate with the program about your family's situation and how they will continue to support your child's development.
- If your child is not attending an early care and education program, consider how a preschool experience might support them for the year(s) prior to kindergarten entry. You can find information about child care by talking with other families, searching online, or use the 2-1-1 Child Care online search tool.
- Seek out possible supports for child care expenses, such as Care 4 Kids, state-funded preschool opportunities, public school preschool programs, or Head Start. To find out about possible low-cost programs and Care4Kids financial assistance, use the 2-1-1 Child Care online search tool or call (800) 505-1000
- If you believe that it is developmentally appropriate for your child to enter kindergarten, communicate with your elementary school to request an assessment for admitting your child to kindergarten.

How can I support my child's learning and development before the transition to kindergarten?

- You can support learning throughout the day by sharing new words, reading with your child, asking questions, and playing.
- Begin planning how and when you will talk with your child about their transition to kindergarten to ensure a positive experience.
- Check out the Hello Kindergarten! brochure for more ideas on supporting your child across different areas of learning.

How was this change made?

In 2023, the Connecticut Legislature changed how old a child must be to start kindergarten. Public Act 23-208, Section 1(a) changed the birth date cutoff date from January 1 of any given school year to September 1 of any given school year.

Who can I contact if I have additional questions?

Reach out to your home school district to discuss the process for registration and placement in kindergarten. You can search for your local schools and find contact information on the Find Contacts website.



TOWN OF LISBON
INCORPORATED 1786

BOARD OF SELECTMEN

1 NEWENT ROAD
LISBON, CONN. 06351-2926
TEL. (860) 376-3400
FAX. (860) 376-6545



December 12, 2023

Sally Keating
c/o Lisbon Central School
15 Newent Road
Lisbon, CT 06351

Re: - Lisbon Central School Indoor Air Quality Grant Program Building Committee

Dear Ms. Keating,

At the regular meeting of the Board of Selectmen held on December 11, 2023, the Lisbon Central School Indoor Air Quality Grant Program Building Committee was disbanded by unanimous vote of the Board. This decision was based on the results of the vote at the Special Town Meeting held on December 6, 2023, the results of which did not support going forward with your application to the Indoor Air Quality Grant Program.

On behalf of the Board of Selectmen, I would like to thank you for your participation on the Committee.

Sincerely,

Thomas W. Sparkman,
First Selectman

TWS:ej

C: M. Grant, Town Clerk
Board of Finance
File

Item # 10(e)

Regular School Year	Budgeted	Projected	Difference
	2023-2024		
M&J to The Learning Clinic /EastConn	\$66,853	\$59,940.00	\$6,913.00
AB Transportation to Lighthouse-Niantic	\$0	\$2,077.00	-\$2,077.00
Lighthouse-Two Locations	\$57,130.00	\$73,107.00	-\$15,977.00
M&J to The Speech Academy	\$57,793	\$56,472.00	\$1,321.00
M&J to Ocean Avenue Learning Academy	\$48,472	\$0.00	\$48,472.00
M&J to NFA	\$25,727	\$0.00	\$25,727.00
AB Transportation to LEARN	\$0.00	\$42,214.00	-\$42,214.00
Curtain to EastConn (aide included)	\$0.00	\$67,860.00	-\$67,860.00
Sharp Training	\$0.00	\$24,120.00	-\$24,120.00
M&J- Contract	\$85,758.00	\$72,335.00	\$13,423.00
	\$341,733	\$398,125.00	-\$56,392.00
Summer School	Budgeted	Projected	Difference
	2023-2024	2023-2024	
Sharp	\$0	\$2,144	(\$2,144)
M&J EastConn	\$5,400	\$1,920	\$3,480
Lighthouse	\$8,100	\$9,300	(\$1,200)
Ocean Avenue Learning Academy	\$4,675	\$0.00	\$4,675
The Learning Clinic	\$13,500	\$10,454.00	\$3,046
The Speech Academy	\$9,450	\$8,424	\$1,026
LEARN	\$0.00	\$7,020	(\$7,020)
M&J to GHS	\$2,266.00	\$0.00	\$2,266
M&J to LCS	\$13,316.00	\$15,186.00	(\$1,870)
Total	\$56,707	\$54,448	\$2,259

*Summer School that starts in June 2024 not included in figures



ResearchReport

School Construction Grant Program

By: Marybeth Sullivan, Senior Legislative Attorney
October 27, 2022 | 2022-R-0239

Issue

Provide an overview of the state's school construction grant process.

This report updates OLR Report 2022-R-0007. This report has been updated by OLR Report 2023-R-0250.

Summary

This report explains the process that towns and regional school districts must follow when applying for school construction grants as required by state law and regulations. (The standards and guidelines established by the Department of Administrative Services' (DAS) School Building Projects Advisory Council are not summarized in this report.) Summaries of statutes and regulations are accurate as of this report's publication date. This report is not an all-inclusive set of instructions upon which school districts should rely when applying for these grants.

To obtain a school construction grant for a project, a school district must apply through the Office of the State Comptroller's secure online portal and submit plans and data on the project for approval by DAS's Office of School Construction Grants & Review. The district must have local approval for the local share of the project costs. DAS places the project, once approved, on the annual school construction priority list, which it submits to the legislature for approval. No grant is paid unless the legislature has approved the project. The project must also comply with various bidding and contracting requirements to receive a grant.

School construction grants are based on eligible project costs, which are limited by state standards and criteria. The state reimburses towns for 10% to 80% of those costs, depending on town wealth



(i.e., the town's reimbursement rate). Regional school districts are reimbursed up to 85%, based on a weighted average of the wealth of their component towns, unless they were established or expanded in FY 16 or subsequent years. Grants are paid on a current basis during construction ("progress payments"). DAS withholds 5% pending the outcome of a final audit. The state recalculates reimbursement rates annually.

Grant Application Process

Local or Regional Process

Before applying for a school construction grant, a municipality's legislative body must authorize its local board of education, through the superintendent, to apply to the DAS commissioner for a grant. Regional boards of education may vote to allow their district supervising agent (i.e., superintendent) to apply for the grant (CGS § 10-283(a)(1)).

Additionally, the municipality or regional board must either (1) secure a funding authorization for the local share of the project costs that is effective under state law and local ordinance or charter or (2) schedule and prepare a referendum, if required, with results available by November 15 that year (CGS § 10-283(d)). State law allows a municipality to issue bonds to finance a school building project through a vote by its legislative body (CGS § 10-289). If, however, the project's total cost is less than \$1 million, the state will not require permanent local financing before paying the state grant. In that case, state law allows the district up to four years to pay off its project debt so long as the district uses the grant to pay down temporary notes as they become due within one year after their date of issue (CGS § 10-289a).

Lastly, the municipality or regional board must establish a school building committee with at least one member who has experience in the construction industry (CGS § 10-292v).

Application Process

The DAS commissioner determines the grant application method (CGS § 10-283(a)(1)). DAS requires superintendents to submit applications through a secure web portal.

Applications must include (1) educational specifications for the project as approved by the local board of education or grant recipient governing body and (2) one certified copy of the resolution or resolutions establishing a building committee for the project and authorizing at least the preparation of schematic drawings and outline specifications and the filing of the notice of the proposed school building project (Conn. Agencies Reg., § 10-287c-11(a)). The educational specifications that must be provided are as follows:

A legislative committee reviews the priority list to determine if each project complies with the three categories in Table 1 and standards established in state regulations. This committee can modify the list as it sees fit if it finds that the commissioner acted arbitrarily or unreasonably in establishing it. The committee then submits the approved or modified priority list to the governor and full legislature by February 1 of the following year. The 12-member committee includes the co-chairs and ranking members of the Appropriations; Finance, Revenue and Bonding; and Education committees (CGS § 10-283a). Although the law generally bars the legislature from adding projects to the priority list after that date, it commonly does so by adopting special “notwithstanding” language that modifies specific projects and makes other projects eligible for reimbursement (CGS § 10-283(c)).

Emergency Project Approval

For certain projects involving emergencies or code violation repairs, the DAS commissioner does not need to secure legislative approval before issuing grants. Applications for these projects do not need to follow statutory deadlines; they can be submitted at any time. State law allows the DAS commissioner, in consultation with the education commissioner, to approve these projects for the following purposes, so long as they fall within the limit of available appropriated funds:

1. remedying fire and catastrophic damage;
2. correcting safety, health, and other code violations;
3. replacing roofs, including skylight installations;
4. remedying a certified school indoor air quality emergency;
5. insulating exterior walls and attics; or
6. purchasing and installing a limited use and limited access elevator, windows, photovoltaic panels, wind generation systems, building management systems, or portable classroom buildings (CGS § 10-283(b), as amended by PA 22-118, § 373).

The DAS commissioner must submit a list of these approved projects annually to the legislature's school construction committee as an addendum to the priority list project report (PA 22-118, § 372).

Grant Commitment and Project Financing

The DAS commissioner must notify each applicant whose project was on the list of the legislature's action within 30 days after it takes action (Conn. Agencies Reg., § 10-287c-12(a)). Once the legislature authorizes it, and the DAS commissioner receives the necessary assurances from the town, the DAS commissioner must enter into grant commitments for the listed projects (CGS § 10-



Community Foundation of Eastern Connecticut

Endowed Scholarship Fund Agreement

We, the Town of Lisbon, Board of Education give a minimum of \$25,000.00 to the Community Foundation of Eastern Connecticut ("Foundation"), a non-profit community foundation located in New London, Connecticut. This gift is irrevocable and is to be held as a separate fund to be known as the:

Ethel L. Ducharme Scholarship Fund ("Fund").

The purpose of the Fund is to provide scholarships for students who are graduates of Lisbon Central School and will attend college or other institutions of higher learning for the purposes of a career in medicine (including but not limited to physicians, nurses, or therapists) or medical research.

Unless otherwise noted, the scholarship recipients will be selected based on recommendations from school personnel, academic ability, extra-curricular activities, and financial need. Distributions from the fund will commence once the \$25,000 minimum is met.

Applicants will apply through the Community Foundation Scholarship application process. The Foundation's Scholarship Committee will select the scholarship recipients with final approval by the Foundation's Board of Trustees. Scholarship awards will be payable directly to the recipient's educational institution.

The fund is a component fund of the Foundation. The Foundation currently charges a two percent (2.0%) annual administrative fee based upon the market value of the fund. The Foundation retains the right for future fee increases as approved by the Board of Trustees. Under normal circumstances the Spending Rule adopted by the Board of Trustees will determine the amount of the annual distribution. Any surplus between income generated and spending levels is reinvested back into the Fund.

All assets held in the Fund shall be subject to the Articles of Incorporation, Bylaws, and policies of the Foundation, including the variance power which allows the Board of Trustees of the Foundation to modify any restrictions or conditions on the distribution of assets for any specified charitable purpose or to specified organizations, if, in their sole judgment, such restriction becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the area served by the Foundation.

Ethel L. Ducharme Scholarship Fund (pg. 2)

Further additions can be made to the fund at any time and shall be subject to the conditions and understandings set forth above.

The countersignature by the Foundation and return of a copy of this form to you will indicate approval of the Fund.

Joan Marshall 03/03/2023
Signature of Joan Marshall, Vice Chairperson and Representative for the Lisbon Board of Education

Date
Maryam Elahi 3/7/23
Signature of Maryam Elahi, Foundation President & CEO Date