

Lisbon Board of Education

Lisbon, Connecticut 06351

Special Board of Education Minutes

Monday, January 2, 2024

6:00 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: I. Rogers (Chair), J. Jencks, L. Baah, J. Lewerk, D. Nowakowski, J. Danburg, B. Larkin, K. Barber

Board Members Absent: K. Vane

Administrators Present: S. Keating (Superintendent), D. Ladouceur (Business Manager), S. Trepanier (Director of Special Education), C. Sheldon (Principal), B. McGlew (Director of Building and Grounds)

Administrators Absent: None

Student Ambassadors Present T. Nowakowski

Student Ambassadors Absent: P. Contino, (P. Contino's report was submitted to the Principal to read), N. Vane

Others: Phillip Kinslow, Attorney Jessica Ritter

- 1. Call to Order** – I. Rogers called the meeting to order at 6:05 p.m.
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

- 5. Correspondence to Board of Education** – Mr. Ian Rogers read the letter from Mr. Thomas Sparkman that stated the LCS Indoor Air Quality Grant Program Committee was disbanded by unanimous vote at the December 11, 2023 Regular Board of Selectmen Meeting.
- 6. Report from Lisbon Central School Student Ambassadors** –
Mr. David Nowakowski read T. Nowakowski's 7th grade report. The following was reported: In Language Arts: They finished reading "A Christmas Carol" and are comparing it to "Scrooge" and "The Grinch". In Math: They are solving multiple variable equations. In Social Studies: They are studying different cultures brought to other countries. In Spanish: They are learning about a Spanish Christmas. In Science: They are learning about the periodic table of elements. Mr. Christopher Sheldon read P. Contino's 8th grade report. The following was reported: In Math: They are working on calculating the slope of graphs. In Language Arts: They are working on grammar and spelling packets chapters 12-13. In Spanish: They are learning about nature and weather. The 8th grade had the opportunity to apply for The National Junior Honor Society. Mrs. Alyssa Fabry organized a school dance which was reported to have been amazing.

7. Approval of Minutes

Motion: J. Lewerk moved to approve the minutes of the 11/27/23 Regular Board of Education Meeting; L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk moved to approve the minutes of the 12/1/23 Special Board of Education Meeting; L. Baah seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Christopher Sheldon congratulated the November Students of the Month on demonstrating the tenants of Cougar Pride, being respectful, responsible, safe and trustworthy. C. Sheldon reported that the LCS PTO Breakfast with Santa was very well attended and will help defray the cost of the 6th grade class trip to New York. C. Sheldon thanked Mrs. Rita Miller and Mrs. Ellen Joly for organizing the Holiday Music Concert; everyone did a great job. C. Sheldon also spoke about the 7th & 8th grade dance and that the kids had a lot of fun.
- b) Special Education –Mr. Scott Trepanier spoke about the Special Education Enrollment Numbers, the Co-Teaching Model as well as the benefits of implementing this model.
- c) Business Office – Mrs. Deborah Ladouceur spoke about the timelines for the development of next year's budget.
- d) Building & Grounds –Mr. Brian McGlew spoke about an update regarding the LCS physical plant.
- e) Information- Mrs. Sally Keating discussed the Right to Read Grant as well as the Small Town Right to Read Grant and that both grants were awarded by The CSDE. Mrs. Sally Keating and Mrs. Megan Jenkins wrote these grants and were very happy about the awards.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: L. Baah moved to approve the monthly expenditures for November 2023, Fiscal Year 2023-2024 in the amount of \$1,647,450.38 due to an Accounts Payable posting; J. Lewerk seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: B. Larkin moved to approve the financial statement for November 2023, Fiscal Year 2023-2024 as presented by the Administration; L. Baah seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) Attorney Jessica Ritter's Presentation re: Board of Education Responsibilities and Roles-Attorney Jessica Ritter distributed packets to the BOE Members to acquaint and review with BOE members the roles and responsibilities of the Board of Education. Any questions regarding this packet will be directed to I. Rogers.

Motion: J. Lewerk motioned to receive the presentation as a packet and refer any questions regarding this to I. Rogers; L. Baah seconded

Vote: Unanimous

Motion Carried

- b) Discussion Concerning an Attorney-Client Privileged Communication Related to Excess Cost Grant and Private Special Education Placements (Proposed Executive Session)

Motion: B. Larkin motioned to enter into Executive Session and to invite Attorney Jessica Ritter, Sally Keating, Scott Trepanier, Deborah Ladouceur and Christopher Sheldon, to discuss Agenda 10 (b) re: Discussion Concerning an Attorney-Client Privileged Communication Related to Excess Cost Grant and Private Special Education Placements (Proposed Executive Session); L. Baah seconded

Vote: Unanimous

Motion Carried

The Board entered into Executive Session at 6:20 pm.

The Board ended Executive Session at 6:50 pm.

- c) Discussion re: Kindergarten Entry Date and Guidelines- Mr. Scott Trepanier spoke about the new Kindergarten Entry Date. Scott explained that parents can request a waiver; he is in the process of setting up benchmarks to coincide with this. He also stated the impact should be minimal for the upcoming year.
- d) Update re: HVAC Indoor Air Quality Grant for LCS- Mr. Ian Rogers and Mrs. Sally Keating spoke briefly about The Town Meeting held on December 6, 2023 regarding this Grant. The Grant is not moving forward. As a result Mr. Thomas Sparkman disbanded The Building Committee on December 11, 2023 at the Regular Meeting of the Board of Selectmen.
- e) Discussion re: October 1st Transportation Costs- Mrs. Deborah Ladouceur presented the October 1st Transportation Costs and possible budget impact. Mr. Scott Trepanier addressed some of the additional Transportation Costs due to changes in Special Education.
- f) Discussion re: Bathroom Project at LCS-Mr. Brian McGlew spoke about the changes in the application process and moving forward getting quotes from contractors.
- g) Update re: Draft NFA Contract-Mrs. Sally Keating gave an update of the Draft NFA Contract. When Shipman and Goodwin is done reviewing the draft, it will be presented to the Board of Education and this will be done under Executive Session.
- h) Update re: Ducharme Accounts and Possible Action- Mr. Ian Rogers and Mrs. Sally Keating gave an update on both the Gerald and the Ethel Ducharme Accounts. It was discussed that the Awards Committee will take over the responsibilities of the Ethel Ducharme Account. This will be discussed further at the next Board of Education Meeting on January 22, 2024.
- i) Update re: ADA Walkway- Mr. Brian McGlew reported that Mr. Thomas Sparkman is still waiting to hear from the State on this topic.


- j) Update re: Superintendent's Evaluation- Mr. Ian Rogers and Mrs. Sally Keating scheduled this agenda item for the next Board of Education Meeting,

11. **Committee Reports** – None
12. **Additions to the Agenda** - None
13. **Next Agenda Planning** – Middle College, Transportation Costs, Reading Update
14. **Public Comment** – Mr. Phillip Kinslow commented that he thought purchasing buses with neighboring towns may be an option to offset transportation costs. P. Kinslow also asked if money has been spent from the Ducharme Accounts. If so he would like to know how much and what it was used for.

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15. **Adjournment** The meeting adjourned at 7:42 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON, CT
ON 01/08/24 AT 12:59 pm
ATTEST. MICHELLE GRANT, TOWN CLERK
