

Lisbon Central School
PTO Meeting Agenda
December 5, 2023

J. Sulik called the meeting to order at 6:05pm

Attendance: J. Sulik, K. Weber-Vane, L. Harrelle, E. Harrelle, L. Nash, H. Pina, J. Joly, L. Krug, C. Sheldon, B. Larkin

Introduction

Review November 2023 Minutes: J. Sulik motioned to approve, B. Larkin seconded, motion carried

Treasurer's Report: \$13,320.22 balance, 12/5/23 deposit \$1,277 from Holiday event, Square deposit \$497.22, Check for insurance cleared for \$829, Assembly cleared previous month. Awaiting checks from Skate Inn events for October and November.

Administration Report: PBIS activity last week, report cards came out today via email, parent teacher conferences this week on Thursday and Friday (both are half days), book fair this week (open late on Thursday), half day next Tuesday, Holiday Concert on 12/13 at 7pm, Dance for grades 7-8 on 12/15

Old Business

1. 8th Grade Volunteering
 - a. PTO cannot give hours for skating events as we've found there is not enough need for volunteers
 - b. Kathy is looking for help finding ideas
 - i. A parent suggested sock sales: E. Harrelle gave feedback that this fundraiser did not work well last year as people didn't receive their socks until August
 - ii. Spaghetti dinner idea- Mr. Rossi said they need a serve safe certified person
 - iii. Car show and food truck suggested
 - iv. Kathy to look into what dates we need to have funds by to look at dates
2. Polar Pals Store
 - a. Sold during Holiday Event
 - b. Would like to get into the school next year
3. Anti-bullying presentations
 - a. Trooper Adams is coming in to discuss cyber safety in November
 - i. Met with grades 4-8, E. Harrelle reports it was a good presentation
4. Holiday Shopping Event
 - a. 22 vendors
 - b. 8th graders sold hot chocolate and popcorn
 - c. Thoughts to improve:
 - i. Try to time with other communities
 - ii. Perhaps do earlier or later
 - d. Senior Center comes 12/11 and 12/12
5. Back to School Goodie bags
 - a. Donated the remainder of the bags to Reliance Health who has a laundry facility for their homeless outreach program
6. Purchases needed
 - a. Could use more of the DJ lights
 - b. K. Weber- Vane motions to purchase another set of lights that provide brighter lights up to \$101, B. Larkin seconded, motion carried.
7. Skating Events
 - a. Next event: 12/19/23
 - b. Following dates:

- i. 1/30, 2/20, 3/26, 4/30, 5/28, 6/25
 - c. We can ask for signs to be made as one of our vendors has offered to make them
 - d. Try to email radio stations for advertising
 - e. Put up flyers at local businesses
- 8. PTO Closet
 - a. Katie spoke to Brian McGlew, he is unable to make new keys for the door. He is looking to see if he can bore the locking mechanism out to replace it. If that won't work he can look into getting a new doorknob.

New Business

1. Apparel
 - a. New apparel is in, started selling it at the Holiday Event.
 - b. Will be creating order form to send home with families and look at an online order form
 - c. Send inquiry on sweatpants, pajama pants, winter hats, and baseball caps
2. Breakfast with Santa
 - a. 6th Grade fundraiser
 - b. 300 tickets have been sold!
 - c. Polar pals will be set up that day
3. Harlem Wizards
 - a. Like Harlem Globetrotters
 - b. Come to school and do a teacher vs Wizards event- sell tickets
 - c. Can collab with other area schools- somewhere that can hold 600 people
 - d. \$15/ticket, \$25/VIP ticket
 - e. We'd get 52% of sales
4. Parent Teach Conferences dinner
 - a. Thursday night- Taco dinner buffet in Teacher's lounge, Sign-Up genius is created, need more people to sign up. J. Sulik to share the sign-up genius again. K. Weber-Vane motions to spend up to \$300 on food in case the sign-up genius isn't fulfilled, J. Sulik seconded. Motion passed.
5. Someone Special and Me Dance
 - a. Sweetheart Dance - 2/9/24, 6pm-7:30pm
 - b. Grades PK-3
 - c. Need to give actual tickets, 2 free tickets (child and one adult), all additional tickets \$5
 - d. Selling pizza
 - e. K. Weber-Vane motions to set budget of \$500, J. Sulik seconded, motion passed
6. February/Valentine's Day - friendship grams
 - a. 8th graders sell carnations
 - b. Maybe sell little chocolate boxes- request donations from Wal-mart, Target, and Better Valu
 - c. H. Pina suggested having 8th graders selling at Someone Special and Me Dance
7. Walmart grant
 - a. J. Sulik got access and verified but when she attempted to submit the request, she received a message that funds were not available. Need to check with Walmart store manager
8. Cheer team music
 - a. PTO was asked to provide music for Cheer team game, half-time music. PTO provided that payment of \$49.66
9. Meet your representatives event
 - a. Ms. Sheldon starts her civics lessons in January, perhaps the PTO can host an event to tie it all together.
 - b. B. Larkin to reach out to Ms. Sheldon on 12/6/23.

Additional Topics

Mr. Sheldon: Activity period happens once a quarter. This quarter Ms. Ahern did cookie decorating and purchased all the supplies needed. Mrs. Hamel did painting and purchased all the supplies needed. Can teachers request funding or supplies for the activities? Yes, have the teachers come to the meetings and request funds. L. Harrelle suggested a funding request form to bring with them.

“Grade of the Month” - with wishlists for donations.

PTO Sponsored Dances- ensure we have enough adult staffing

Dance pickup procedure- review at next meeting

Adjourned at pm