

# **Lisbon Board of Education**

**Lisbon, Connecticut 06351**

## **Regular Board of Education Minutes**

**Monday, September 18, 2023**

**6:30 p.m.**

**Lisbon Central School**

**Library / Media Center**

Board Members Present: J. Jencks (Chair), M. Avery, L. Baah, J. Lewerk, D. Nowakowski, I. Rogers, K. Vane

Board Members Absent: J. Marshall, J. Danburg

Administrators Present: S. Keating (Superintendent), R. Ricard (Business Manager), S. Trepanier (Director of Special Education), C. Sheldon (Principal),

Administrators Absent: B. McGlew (Director of Building and Grounds)

Student Ambassadors Present T. Nowakowski

Student Ambassadors Absent: None

Others:

1. **Call to Order** – J. Jencks called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

4. **Correspondence to Board of Education** – Mrs. Jencks reported she attended a zoom meeting held by the State Board of Education where they discussed Covid. They want to keep the kids in school. Also, no special cleaning or disinfecting is required. PTO is having a swag sale. The Board may order and wear them to show support for the students. We received recognition from CAFE for becoming a member again. Eastconn wants to know if anyone from Lisbon Board of Education is interested in being on their Board.
6. **Report from Lisbon Central School Student Ambassadors** –  
T. Nowakowski reported the 7<sup>th</sup> grade students are learning the following: The 7<sup>th</sup> grade is reading the "City of Ember" and is working on 10-12 grammar questions every day and answering them in their notebooks in ELA. In Math, they are learning about negative numbers. In Social Studies they are learning about world geography; climates and history of places. In Science they are learning about chemical reactions: fireworks explode and make different colors. They expressed how much he loves all of his specials and is happy to be back to doing coding and pie graphs.
7. **Approval of Minutes**  
J. Lewerk moved to approve the minutes of the August 21, 2023 regular Board of Education Meeting;  
M. Avery seconded.

**Vote: Unanimous**

**Motion Carried**

**8. Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon briefly discussed Pick-up and Drop-off Procedures, they are going very well. Open House was very well attended and a success.
- b) Special Education –Mr. Scott Trepanier reported on Special Education Enrollment Numbers and the Special Education Directors' Legal Conference he attended.
- c) Business Office – Mrs. Rachel Ricard reported on the Education Financial System (EFS) report.
- d) Building & Grounds –Mrs. Sally Keating commented on how well Brian McGlew and his staff are doing and how great the school looked for Open House.
- e) Information- Mrs. Sally Keating introduced Mr. Sean McKenna who shared a short presentation about Griswold High School. She reported that Jamie Pociask was hired for the Reading Interventionist position. There is a candidate for the Business Manager position; we are waiting for the State to review transcripts. Lastly, she reported on how fantastic our Physical Fitness Scores were. Alyssa Fabry spoke about how great the students did as well. Congratulations are in order for Mrs. Fabry and her students.

**9. Consent Agenda**

**a) Approval of Monthly Expenditures**

**Motion:** I. Rogers moved to approve the monthly expenditures for August 2023, Fiscal Year 2022-2023 in the amount of \$14,737.75; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers moved to approve the monthly expenditures for July 2023, Fiscal Year 2023-2024 in the amount of \$584,451.42; J. Lewerk seconded

**b) Vote: Unanimous**

**Motion Carried**

**c) Financial Statement**

**Motion:** I. Rogers moved to approve the monthly expenditures for August 2023, Fiscal Year 2022-2023 as presented by the Administration; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers moved to approve the monthly expenditures for August 2023, Fiscal Year 2023-2024 as presented by the Administration; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Presentation re: New YMCA in Griswold – Mr. Jeff Lefkovich did a brief presentation on the new YMCA complex coming to Griswold.

- b) Acknowledgment of Employee's Resignation and Possible Action-- Mrs. Jessie Leonard, our part time Reading Interventionist, resigned to take a full-time position. She will be missed.

**Motion:** L. Baah motioned to acknowledge the resignation with regret, and wish her much success; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- c) Acceptance and Approval of Employee's Resignation and Possible Action - Mrs. Nicole DesRosier, our dedicated classroom assistant, has resigned. She will be missed.

**Motion:** M. Avery motioned to accept and approve the resignation with regret and wish her much success; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

- d) Discussion re: Parish Hill Letter and Possible Action-The Board acknowledged the letter from Superintendent Henrici.

- e) Presentation re: Math SBAC Scores-Mr. Christopher Sheldon and Mrs. Megan Jenkins gave a presentation on the SBAC Math Scores. Mrs. Jenkins also added pertinent information.

- f) Discussion re: Progress on ADA Walkway and Possible Action- Mrs. Sally Keating and Mr. Brian McGlew met with Mr. Brian DeLuca, the engineer and Mr. Tom Sparkman about the project.

- g) Discussion re: Ducharme Account and Possible Action Tabled until next month.

- h) Discussion re: Building Committee Recommendations and Possible Action – Mrs. Sally Keating reported that we can do the bathroom conversion and apply to the State for a possible reimbursement.

**Motion:** I. Rogers made a motion to proceed with the bathroom conversion; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**11. Committee Reports –None**

**12. Additions to the Agenda –Mrs. Katie Vane received an email from a parent regarding the Board hosting a forum for candidates running for the Board of Education.**

**13. Next Agenda Planning – The ADA Walkway Project, The Ducharme Account, Building Committee, ELA Scores, Recognition of SBAC Honorees**

**14. Public Comment - None**

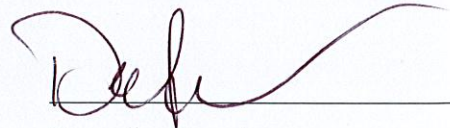
**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As

provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

15. **Adjournment** The meeting adjourned at 8:05 p.m.

---

Approved



---

Recording Secretary

RECEIVED FOR RECORD AT LISBON, CT  
ON 9/22/23 AT 10:26 AM  
ATTEST. MICHELLE GRANT, TOWN CLERK  
*Janet before* ASST.