

Lisbon Central School
PTO Meeting Agenda
October 4, 2023

J. Sulik called the meeting to order at 6:09pm

Attendance- Jessica Sulik, Abby Ladyga, Christopher Sheldon, Becky Jimenez, Lana Nash, Heather Pina, Larissa Krug, Katie Weber-Vane

Introduction

Review September 2023 Minutes- J. Sulik motioned to approve minutes, B. Larkin seconded, motion carried

Treasurer's Report- Balance at start of Septmeber was \$10,339.45, expense was \$107.19 for bags for Open House, earned \$0.43 interest, ending balance is \$10,232.69. Mums money will be deposited soon and accounted for next month.

Administration Report- Open House was a success, a lot of attendance. Progress reports will be on Plus Portals, an email will go out to instruct parents to check the portal. J. Sulik inquired if Plus Portals can allow for two separate logins for each households. Report Cards this year will be emailed. No school on Monday, 10/9/23, the building will be closed that day. Still awaiting picture retakes date.

Old Business

1. Malerba's Mum Fundraiser
 - a. We sold 500 tickets at \$7 each, we pay \$4.50 to Malerba's for a profit of \$2.50 per mum. Profit of \$1,250. Discussion of not going so low on the price as the we could have made \$600 more if we had kept the same price and only sold the same amount as last year. Malerba's was willing to be flexible and give us a few extra tickets when we inquired.
 - b. Willing to work with us for hanging plants around Mother's Day (10 inch plant) for \$16.50, they sell in store for \$30.
 - i. Grant's is also willing to work with us for hanging baskets. We can inquire with them about the size and price of hanging baskets.
 - ii. There is also Canterbury Horticulture we could look into working with, they were recommended by a parent.
2. Open House- Sept. 14th.
 - a. Welcome Back Bags were distributed at two tables- one outside and one in the lower grade wings. Flyers were handed out for events.
3. Polar Pals Store
 - a. J. Sulik received the agreement and will be signing it to send back. We will have them set up during Holiday Shopping. Prices are marked up by 25% for profit. We will need volunteers to man the table that day. Items will be delivered to the school on November 17th.
4. Google Forms
 - a. Working well! 8th Grade Volunteers form went out, Kathy Snyder sent them to the families.
5. Fall Festive- September 30th
 - a. Cancelled
6. Anti-bullying presentations

- a. Mike Bodanski reached out and lowered his price by \$500 to \$1000 for two assemblies- he emailed Christopher Sheldon the grade split out for age appropriate assemblies (K-3 for 40 minutes and 4-8 for 60 minutes). J. Sulik motioned to spend \$1000 on the event, K. Weber-Vane seconded, motion passed. J. Sulik to email Christopher Sheldon and Mike Bodanski to schedule event.
7. Open House- Sept. 14th: 8th Grade meeting
 - a. Parents were informed that the PTO will be offering volunteer opportunities to earn scholarship funds toward their 8th grade trip/class dues. Google form was created and sent to Kathy Snyder to forward to families. Requested to set up table at PTO events.
8. Holiday Shopping Event
 - a. 12/2/23 in the cafeteria, gym, and hallway
 - b. Currently have 35 vendors that have completed the inquiry form
 - c. Will have holiday wrapping and if 8th graders want to volunteer, they can ask for donations for their services.
 - d. Abby suggested doing large signs out at large intersections/widely trafficked areas. Ask 8th graders if they would like to volunteer to make large sign. Can we advertise on the Meadows sign? Better Val-U allows you to hang signs in windows.
 - e. Can purchase signs that we could reuse- Executive Committee will research options and make a purchase.
9. Trunk or Treat
 - a. 40 cars are registered today
 - i. Only 6 cars have said they will not be bringing their own candy
 - b. Wheelabrator has committed to either have a car or donate 600 pieces of candy
 - c. DG Electric donated \$50
 - d. Justin's Barbershop has agreed to donate candy
 - e. Jewett City Savings Bank donated \$150
 - f. Lisbon Rec Department will donate \$200 worth of candy or write a check
 - g. Charlene's Diner donated \$50
 - h. Trooper Adams has committed to donate candy but is unable to attend, will request another trooper
 - i. There is candy in the donation bins already.
 - j. PARKING - K. Weber-Vane will ask Trooper Adams to help evaluate how to push traffic safely
10. Back to School Goodie bags
 - a. Great success, have about 100 leftover

New Business

1. Meet the Candidates
 - a. There are five candidates running for the Board of Education, three spots available, can vote for 2 on election night. Parents have requested a Meet the Candidates night.
 - b. PTO has hosted an event like this in the past, about 10 years ago.
 - c. Can open to all candidates running for election on any board, set up table where people could ask questions.
 - d. Christopher Sheldon will look into if the school is able to be used for an event of this type
 - e. Will look into using the barn as well
 - f. Tentative date 10/19
 - g. Will reach out to town clerk to receive a list of all candidates
2. Purchases needed
 - a. Color printer- J. Sulik motioned to set a budget of \$220 for a color printer, B. Larkin seconded, motion carried. Found an option with 2 year subscription of ink. Becky Jimenez found a printer for \$60 at Wal-mart that also has a \$5.99/month for a subscription of ink and paper delivered monthly.
 - b. DJ lights
 - i. As we will not be using a DJ for the Someone Special and Me dance, we will need lights for the event. We already have speakers.
 - ii. J. Sulik motioned to set a budget of \$210 for two DJ lights, B. Larkin seconded the motion, motion carried.
 - c. Corrugated Signs

- i. For advertising events- B. Larkin motioned to set a budget of up to \$60 for 6 signs, K. Weber-Vane seconded, motion carried.
 - ii. All above purchases to be completed by next Wednesday.
3. PTO Alcohol Insurance
 - a. In the past PTO events served alcohol for adults only events, off school property.
 - b. Insurance requires a form for each event that will have alcohol and determines if we are already covered or if we need to purchase additional insurance, between (\$60-\$260).

Additional Topics

- 4th-6th grade dance- 6-8pm, Amazon wish-list was sent out in newsletter, J. Sulik to post to Facebook. Food options: Big Y (40 slices per pizza) - Cheese is \$19, Pepperoni is \$25, Large grinders (30 inches) \$16
 - Check into Wings’N’Pies and Vocatura’s for prices
- Are You Smarter Than a Fifth Grader/Brain Show Game Show- Brain Show Game Show is too expensive and we can do the Are You Smarter Than a Fifth Grader on our own.
- Day of Awesomeness- could be school wide event to raise funds for each class
- 6th Grade Field Trip- parents suggested having volunteer opportunities to earn scholarship dollars. Mrs. Lorange and Mr. Mylenic planned the trip last year and did the fundraising. L. Krug will reach out to Mrs. Lorange to discuss fundraising options.
- Apparel- will schedule an executive board meeting to discuss further.
- AMC popcorn can be requested a month in advance for events.