

**Lisbon Central School**  
**PTO Meeting Agenda**  
**September 6, 2023**

**J. Sulik called the meeting to order at 6:02pm**

**Attendance-** Jessica Sulik, Brandi Larkin, Larissa Krug, Christopher Sheldon, Becky Jimenez, Annie Lisse, Heather Pina, Karen Barber, Emily Kilcolum, Lana Harrelle, Rachel Guthrie, Jenn Joly, Katie Weber-Vane, Beth Havens

**Introduction**

**Review August 2023 Minutes-** J. Sulik motioned to approve minutes, L. Krug seconded motion, motion carried.

**Treasurer's Report-** Beginning balance was \$10,029.96, ending balance is \$10,339.45 with a profit of \$309.49 from the previous month. Everything has cleared in the bank.

**Administration Report-** C. SHeldon reports next Tuesday is the 1st early release date. 9/14 is the Open House at 5:30pm-7pm, area high schools will be present from 5:30pm-6:45pm. 8th grade meeting will be held right after Open House. New pick up and drop off procedures have been implemented and are improving each day. Kids have been getting ready around 15 minutes before dismissal, next planned move is to remove last name time requirement. PK and K students are being picked up out front. Morning drop off is still being tweaked.

**Old Business**

1. Plainfield Skate Inn Event- Sept 12th
  - a. Flyer is included in the packets parents are receiving today. \$10 per ticket, includes skate rental. \$3 per ticket is given back to PTO if we hit 50 people. WCTY and Cumulus radio will advertise the event for free, J. Sulik has emailed WCTY. People need to mention they are with LCS, B. Larkin to inquire if we are the only fundraiser that night and if not, can we distribute flyers for people to ensure we get credit.
2. Malerba's Mum Fundraiser
  - a. Currently selling tickets, pick ups are 9/9-9/25. We are selling tickets for \$7. We've currently sold 367, will be selling at Open House.
3. Open House- Sept. 14th.
  - a. PTO will have two tables, one outside to sell mums and advertise, one inside around the younger grades wing to try to solicit parents of younger students. Will include schedule of events for the year and flyers for upcoming events.
4. Polar Pals Store
  - a. J. Sulik to speak with them tomorrow. Will be given items on consignment like the Book Store. Will have them at the Polar Express movie night and Holiday Shopping event.
5. Google Forms
  - a. Using forms for sign ups, ticket sales, vendor sign ups.
6. PTO Calendar magnets
  - a. No longer doing PTO calendar magnets, will do schedule of events and include meetings.
7. PTO Bylaws
  - a. Were amended last month. Please review last month's minutes for exact amendments.

**New Business**

1. Fall Festive- September 30th
  - a. J. Sulik received notification from Ellen Joly that there is no fall festival this year. Perhaps we can partner with them next year to hold event.
2. Anti-bullying presentations
  - a. Mr. Sheldo has requested the PTO sponsor events throughout the year. Mike Bodanski will do two presentations for \$1000. October is anti-bullying month. B. Larkin reached out to Bully Busters, they will be sending information regarding what they offer but they would like to come in during October.
3. Open House- Sept. 14th: 8th Grade meeting
  - a. Identified volunteer opportunities that will be presented at this meeting for eighth grade students to earn scholarship dollars.
  - b. Brainshow Gameshow was used at Salyes to do "Are You Smarter Than a Fifth Grader"- Annie Lisse and Karen Barber have contacts and will reach out to them for more information.
4. Holiday Shopping Event
  - a. Vendor sign ups have begun
5. Trunk or Treat
  - a. Currently have 22 trunks registered, in the past we have had 45 trunks.
  - b. Recommend having 500-600 pieces of candy
  - c. Rubber maid tote at drop off/pick up- 8th grade students will be offered the opportunity to make a large drop box for the front lobby.
6. Back to School Goodie bags
  - a. PTO used to do back to school goodie bags, do we want to bring them back?
    - i. These used to only go to preschool
    - ii. We can send home the schedule of events and meetings attached to the goodie bags.
      1. PTO today sent items that we can include:
        - a. Tide Pods
        - b. Coupons
        - c. Dryer Sheets
        - d. Other items
      2. Need to purchase bags, rubber pencils, erasers

### **Additional Topics**

PTO Received two thank you cards- 1 from Mr. Brown, 1 from Colleen (Superintendent's secretary). Both were recipients of retirement gifts from PTO.

Requesting donations from parents with Amazon and Walmart wish lists is super helpful, will continue to utilize this system this year.

Ms. Snyder inquired about the date of the 8th grade dance. It is still pending as we don't have the school year calendar of events.

Grant's Berry Patch has offered to partner with us for fundraisers for hanging flowers for Mother's Day and potentially fall fundraising as well.

K. Weber-Vane suggested getting school apparel to have on hand to sell at events. The executive committee will research options and hold and executive vote.

Justin's Barber Studio will donate gift certificate for the Vendor Fair.

Discussion regarding color run and possible changing the type of event we hold.

Parents Night Out- parents can pay to drop off children for the evening. B. Larkin motioned to change Polar Express movie night to Parents Night Out as 5pm-8pm down at the church. K. Weber-Vane seconded. B. Larkin to find out the reservation process for the church. C. Sheldon suggested requesting popcorn donation from AMC, request needs to be done one month in advance. K. Weber-Vane to request popcorn. L. Krug suggested having boxes to have the kids decorate their own train cars. Will also purchase other crafts for children to complete, pizza will be provided for dinner.

B. Jimenez will reach out to Plants by the Pool for donation.

**Adjourned at 7:33pm**