

Lisbon Central School
PTO Meeting Minutes
July 19th, 2023

Called to order @ 6:38pm

Attendance: C. Sheldon, J. Sulik, K. Weber-Vane, B. Larkin, B. Jimenez, N. Vane

Introduction

Review June 2023 Minutes

J. Sulik motioned to accept minutes, K. Weber-Vane seconded. Motion passed

Treasurer's Report.

Official report could not be presented as Charter Oak is having issues with their website. Quick Books was paid for two months, totaling \$60.60. J. Sulik was reimbursed for color run and field day supplies. Deposit of \$986 from color run cash and checks. Retirement gifts and card were purchased. LCS Cafeteria was paid for Teacher Appreciation Soup. Two checks were received from Big Y and Stop and Shop for the bag fundraisers for total deposit of \$249. Venmo deposit of \$22 for Message Grams. School apparel (Spirit Wear) deposit of \$98.53. Ending balance of \$10,089.08.

Katie informed the group that the bags purchased during the Big Y and Stop and Shop fundraisers can be scanned each time you bring the bag to the store and the school will receive a donation for those as well.

J. Sulik motioned to accept this report, K. Weber-Vane seconded. Motion passed.

Administration Report

C. Sheldon expressed thanks for Grade 8 Dance and Field Day. C. Sheldon reported he will review calendar of events from previous meeting against school events. C. Sheldon reports he has reached out to Mike Bodanski regarding an Anti-Bullying event, he will inquire about cost. Would like to have two events, perhaps one in October for Anti-Bully Month and one in March for a refresher. K. Weber-Vane suggested reaching out to Trooper Adams to see if State Police offer anything. B. Larkin will reach out to Bully Busters in Norwich to inquire.

Old Business

1. 2023-2024 School year events- Come up with a calendar
 - a. Reviewed calendar of events that was proposed by PTO. C. Sheldon reports school calendar of events should be available by next meeting. October event needed to be revised due to what was already scheduled, event date is TBD.

i. August-

1. Sea Unicorns tickets are under way! Sold over 140 tickets already. Sea Unicorns offered one of the kids to throw the first pitch. B. Larkin will follow up with them to see if the kids can all line up on the base line and do a drawing for first pitch. K. Weber-Vane suggested purchasing something for the kids to get signed- will look at foam baseballs.

ii. September-

1. Skate-Inn is reserved for 9/12/23 - 5-7pm. Minimum of 50 kids. PTO earns \$3 for every admission. Tickets cost \$10 each.
2. Mums Fundraiser - Malerbas hasn't set their prices yet as they have not received their vendor pricing. We will then need to set our sale price. Plan to set up after school to distribute tickets.
3. Fall Festival - 9/30/23 - 10am-2pm. Next Fall Festival meeting is last Monday in July, J. Sulik will attend to ask what has been volunteered from PTO. A parent inquired if we will be selling mums at the Fall Festival, J. Sulik will request this from Malerbas.

iii. October-

1. Music Bingo- at VFW, time and date TBD
2. Trunk or Treat - will do wish list and donation box in the office area. Will also solicit donations from Better Valu, Target, and Wal-mart.

iv. November-

1. 4-6th Grade Dance- date to be confirmed with school calendar

v. December-

1. Movie Night- date to be confirmed with school calendar
2. Holiday Shopping- to begin reviewing last year's vendors and begin reaching out.

vi. January-

1. No events planned

vii. February

1. Someone Special & Me Dance- - date to be confirmed with school calendar

viii. March-

1. Movie Night - movie and date to be confirmed with school calendar
- ix. April-
1. 5-7th grade dane- Flower Power theme - date to be confirmed with school calendar
- x. May
1. Teacher Appreciation- ideas TBD
 2. Are you Smarter Than a 5th Grader Game Show- date to be confirmed with school calendar
- xi. June
1. 8th Grade Dance- date to be confirmed with school calendar
2. History of expenses/ fundraisers- How can we improve?
 - a. Already have a good start on fundraisers that are no out of pocket cost!
 3. Purchase of a pop up tent for outdoor events.
 - a. J. Sulik - to purchase

New Business

1. New Meeting Location
 - a. Going to try meeting in the gym. Next meeting to be 8/9/23 @ 6:30pm. Look at changing the day of the week/time to coincide with sports practices.
2. Change our payment to quickbooks from monthly to yearly
 - a. If we go to a yearly subscription we can save approximately \$60. K. Weber-Vane motions to move to a yearly subscription. B. Larkin seconded. Motion passed.
3. PTO Section of the LCS Website- Keeping it up to date
 - a. To send PDFs of Minutes to Megan Jenkins to post after each meeting. Agendas should be sent to be posted at least 7 days prior to the meeting.
4. Review bylaws.
 - a. Tabled to next meeting.

Additional Topics.

- A. Fundraiser- Will be having beginning of school apparel fundraiser- 8/22/23-9/21/23 on Spirit Wear with 30% discount and free shipping over \$75. J. Sulik to post on Facebook.
- B. Day of Awesomeness- J. Sulik to inquire about cost and availability in January.

Adjournment @ 7:51pm