

# **Lisbon Board of Education**

Lisbon, Connecticut 06351

## **Special Meeting Minutes**

Wednesday, June 22, 2022

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, J. Marshall, M. Avery, J. Lewerk, D. Nowakowski, I. Rogers, and K. Vane

Board Members Absent: J. Danburg, L. Baah

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), C. Schofield (Business Manager),  
S. Trepanier (Director of Special Education/Early Childhood Coordinator) and  
B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: None

Student Ambassadors Absent: A. Cuff and D. Jeffs

Others: Mr. Christopher Sheldon, Attorney Marc Mercier, Attorney Jessica Ritter,

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1. **Call to Order** -- J. Jencks called the meeting to order at 6:30 p.m.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Report from Lisbon Central School Student Ambassadors** - None

5. **Approval of Minutes**

**Motion:** J. Lewerk motioned to approve the minutes of the May 16, 2022- Regular Board of Education Meeting; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Marshall motioned to approve the minutes of the May 20, 2022-Special Meeting; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Lewerk motioned to approve the minutes of the June 7, 2022-Special Meeting; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

6. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Apperson reported on the following: Student of the Month for the month of May. He then reported the 8<sup>th</sup> grade graduation dance that was held on June 10<sup>th</sup> at the barn. The students had a great time. Many thanks to the LCS PTO for organizing this event. Next he reported the 8<sup>th</sup> grade graduation held on June 13<sup>th</sup> outside on the track area, it was a very nice night. Many thanks to Matt Babcock for helping with the sound. Lastly, he reported Summer School sign-ups were as follows: K-12 students, 1st-12 students, 2nd-12 students, 3<sup>rd</sup>-5 students, 4<sup>th</sup>-

8 students, and 5<sup>th</sup> – 4 students. The job posting was advertised in multiple places, but we did not receive enough applicants. Summer School will be K-3 starting July 5<sup>th</sup> ending on July 29<sup>th</sup>. It will run from 8:30 am-12:00 pm. Jessica DiRoma-Fowler will oversee Kindergarten and 1<sup>st</sup> grade with Monica Bromkamp and Madeline Brown as assistants. Dan Park will oversee 2<sup>nd</sup> and 3<sup>rd</sup> grade with Riley Ellington as an assistant. The ESY will be staffed by Stephanie Davis for PK-1<sup>st</sup>, T. Brooks for 2<sup>nd</sup>-4<sup>th</sup>, and Terry Hart for 5<sup>th</sup>-8<sup>th</sup>.

- b) Special Education –Mr. Scott Trepanier reported on the Special Education Enrollment Numbers. The 2023 IDEA grant has been approved. The CT Office of Early Childhood School Readiness and Quality Enhancement grants have been approved for the upcoming school year. Last, he reported he will be attending the PreK-3 Leadership Program this summer.
- c) Business Office – Mrs. Cynthia Schofield reported that she has been working with Infinite Visions on closing out the year and doing the roll over to fiscal year 22/23. Lastly, she is updating schedules and making sure insurance and dues align with the budget.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS Physical Plant. Mr. Brian McGlew reported that the custodians are doing a great job with summer cleaning and getting rooms ready for summer school.
- e) Information – Mrs. Sally Keating took a moment to thank Mr. Brian Apperson for his hard work and service during his time as LCS Principal. Secondly, she introduced Mr. Christopher Sheldon as our new Principal of LCS, Starting July 1, 2022. Mr. Sheldon spoke a few words. He was thankful for the invitation to the meeting. He is looking forward to working with the entire Lisbon community.

## 7. Consent Agenda

- a) Approval of Monthly Expenditures

**Motion:** M. Avery motioned to approve monthly expenditures for May 2022, Fiscal Year 2021-2022 in the amount of \$624,906.12; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- b) Financial Statement

**Motion:** J. Lewerk motioned to approve the financial statement for May 2022, Fiscal Year 2021-2022 as presented by the Administration; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- 8. a) Discussion re: Bus Contract and Possible Action-The Board of Education Negotiation Committee members provided a brief summary of the draft bus contract with the M & J Company, which begins July 1, 2022. This contract needed to be approved by the Board by the end of June 2022.

**Motion:** I. Rogers motioned to approve the contract between the Lisbon Board of Education and the M & J Company, dated July 1, 2022 to June 30, 2024; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- b) Discussion re: MEUI Contract and Possible Action – The Board of Education Negotiation Committee members provided a summary of the draft MEUI Contract, highlighting the most noteworthy points. This contract needed to be ratified and approved by the BOE by the end of June 2022.

**Motion:** I. Rogers motioned to ratify and approve the contract between the Lisbon Board of Education and the Municipal Employees' Union Independent, dated July 1, 2022 to June 30, 2027; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- c) Update re: Contract with Lebanon School District –Mrs. Sally Keating reported that we have a draft contract provided by Shipman and Goodwin between Lisbon and Lebanon School District. A Negotiation Committee meeting will be held within the near future to review the draft.
- d) Discussion re: Utilization of Security Guards and Possible Action – Board of Education Chair, Judy Jencks asked the Board regarding their thoughts on the topic in the light of recent events. Mr. Brian McGlew did have a security company that was going to bring a presentation. However, the company found out insurance companies will not insure school security guards. Mr. Joseph Lewerk suggested the possibility of using town constables. Mrs. Joan Marshall wants an in-service on security in the school. Mrs. Sally Keating and Mr. Brian McGlew will provide a presentation on security next month.
- e) Discussion re: Current Budget Projections and Possible Action – Mrs. Cynthia Schofield brought an updated budget projection to the BOE meeting. Mrs. Cynthia Schofield mentioned the balance is 3,375.39 as of today. There is a buffer in the event there is an unexpected bill between now and the end of the fiscal year. Mrs. Joan Marshall suggested getting new microphones due to the chronic problems with the current microphones. Mr. Ian Rogers asked if oil pricing was locked in. Mrs. Schofield reported that the consortium contract ends in August. Currently pricing is \$4.40 per gallon. There were calls made to local companies, MayDay Oil was one and their price was \$4.85 per gallon. No prices have been locked in. Tanks were just filled in May. Lastly, Mrs. Schofield reported the Ruckus Software will not be shipped until January. The costs were taken out of the 2022-2023 budget because they will not be shipped in time to use during this fiscal year.
- f) Discussion re: Policy #4111/4211-Personnel-Recruitment and Possible Action - Mr. Ian Rogers requested that this policy be reviewed. Mrs. Judy Jenks suggested sending the policy to the Policy Committee to review. Mr. Ian Rogers would like the BOE to have the

opportunity to be part of the vetting process and to meet prospective supervisors, directors, or administrators.

- g) Update re: Math Curriculum Instruction at LCS and Possible Action - Mr. Brian Apperson provided an update regarding math groupings in fifth grade. Fifth grade will be self-contained. 6th grade will be in pods.  
Mrs. Sally Keating reported that grades K-4 will be using Great Minds: Eureka Math 2, beginning the 2023-2024 school year. Grades 5-8 will start Great Minds: Eureka Math 2 beginning 2022-2023. Eureka is recommended by the CSDE. Mrs. Keating also reported SBAC scores are in, however scores cannot be shared publicly at this time.
- h) Discussion re: Summer Committees and Possible Action - Mrs. Judy Jencks discussed having the Summer Committees look into elections, having a treasurer, and creating a policy for monetary gifts and deciding what to do with the money. Mr. David Nowakowski proposed that the Executive Board look into these items and then report to the Board.

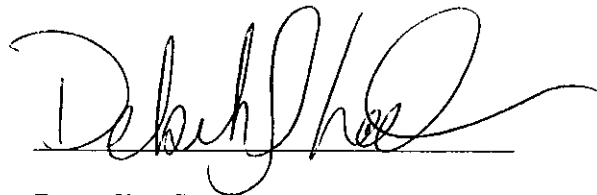
9. **Committee Reports** – None

10. **Next Agenda Planning**-Security, Policies, Math, Test Results, and Summer Committees

11. **Adjournment** 7:19 p.m.

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Approved



Recording Secretary

RECEIVED FOR RECORD AT LISBON  
CT ON 6/24/2022 AT 9:30am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*