

# Lisbon Board of Education

Lisbon, Connecticut 06351

## Regular Meeting Minutes

Monday, September 20, 2021

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, M. Avery, L. Baah, J. Lewerk, J. Marshall, S. McCabe,  
D. Nowakowski and Ian Rogers

Board Members Absent: J. Danburg

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), D. Cormier (Business Manager),  
S. Trepanier (Director of Special Education/Early Childhood Coordinator) and  
B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: A. Cuff and D. Jeffs

Student Ambassadors Absent:

Others: None

1. **Call to Order** – J. Jencks called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment- None**

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

D. Jeffs reported that the 8th grade students are learning the following: In Language Arts, she reported they have been reading the American Classic; A Raisin in the Sun, and have taken the first D.R.A. of the year. Tomorrow they will set up their first eighth grade book report and continue working on that until the due date, September 30<sup>th</sup>. In Math, they are reviewing laws of exponents and rules of integers. In Science, they are studying the terms of physics and how mass and speed effects different results. They are making models and creating their own tracks to experiment with these ideas. Newton's 3<sup>rd</sup> Law and momentum have especially been emphasized. In STEAM, the class has been assigned to take pictures of bridges for the upcoming bridge-building unit. In Social Studies, they are learning about early exploration of the Americas, such as the Land Bridge Theory, the Columbian Exchange, and the colonization by the Spaniards, French, Dutch, and English. In Spanish, they have completed several worksheets and quizzes and are now saying everyday classroom sentences in Spanish. They began to focus on how to say and express emotions and their second Spanish diary is due tomorrow. Lastly, she expressed her excitement that cross-country season began and can't wait for the co-ed soccer to begin.

A. Cuff reported that the 7th grade students are learning the following: In Language Arts, she reported they are discussing a book they will be reading, Slake's Limbo. It's about a boy their age, living in a subway station to get away from home. He gets a job and is very happy with his new life. In Math, they are learning how to multiply and divide integers. They are learning if the signs are different (positive and negative), the answer has to be negative. If the signs are the same, the answer has to be positive. In Science, they reviewed how solid, liquid, and gas molecules work. Solids and liquids have compact molecules while gas molecules are very spread apart. In Social Studies, they are learning about the five regions of the U.S. They learned how countries next to them influence different states. In Spanish, they are learning geography and basic words such as days of the week, numbers and appropriate responses.

**7. Approval of Minutes**

**Motion:** I. Rogers motioned to approve the minutes of the August 16, 2021 Regular Board of Education Meeting; S. McCabe seconded

**Vote: Unanimous**

**Motion Carried**

**8. Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Brian Apperson reported on the following: Picture Day is September 21<sup>st</sup>. Regarding Technology Update: Chromebooks have been passed out to 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders. He is working on distributing to grades 3-5. He reported that the students are happy to be in school again. Open House is scheduled for Thursday. Lastly, he reported on new staff: Teacher-Ms. Suzanne Serra, Social Worker-Mrs. Erin Janicek, Interns: Mr. Matt Fontaine, Ms. Chelsea Maynard, and Ms. Kristi Vincent, Educational Assistants: Mrs. Jen Nowakowski and Ms. Jessica Johnson, Principal's Secretary: Mrs. Tara Golas, Custodian: Ms. Nichole Johnson.
- b) Special Education –Mr. Scott Trepanier reported on the Enrollment Numbers for Special Education Students, and 504 Students. He also discussed his role as the Homeless Liaison for LCS and stated he has completed 1 of 4 training sessions.
- c) Business Office – Mrs. Diana Cormier discussed the Medicaid Report. She also provided an update on the Business Office as follows: Three State reports have been completed, EFS, ED02 and ED021. There are only a few Purchase Orders left to complete for the 2020-2021 budget. Mr. McGlew is working on getting those completed. The new Grants received have been set up in Infinite Visions. The Town Auditors will be at LCS on October 1<sup>st</sup>. The Cirma (Workers' Comp Policy) Auditors will be in touch shortly to do their audit.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. He reported that both wells were being treated. Well #1 is disinfected after going through a 3 hr. per day flushing cycle and Well #2 is still being treated. This bacteria is due to the large volume of rain.
- e) Information – Mrs. Sally Keating provided the most recent information regarding the COVID vaccination and testing option, as directed by authorities. Mrs. Keating and Ms. McNally-Reamer have collected the vaccine records from employees. For those whom have chosen to be tested weekly, after September 27<sup>th</sup>, Mrs. Svab will track those appointments and results. Mrs. Keating also reported that she and Mr. McGlew have been working on the All-Hazards School Safety and Security Plan. This is due by November 1<sup>st</sup> but will most likely be submitted before then. She reported that we have completed an evacuation drill ,with the State Troopers monitoring, and it went well. Mr. Apperson, along with Mr. McGlew, have conducted a fire drill thus far. Regarding the Safety/Security Grant, which was done for the Town, not for the BOE, Mrs. Keating stated that the status of grant awards are still pending.

**9. Consent Agenda**

- a) Approval of Monthly Expenditures

**Motion:** I. Rogers motioned to approve monthly expenditures for August 2021, Fiscal Year 2020-2021 in the amount of \$27,142.40; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Lewerk motioned to approve monthly expenditures for August 2021, Fiscal Year 2021-2022 in the amount of \$348,552.54; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

b) Financial Statement

**Motion:** I. Rogers motioned to approve the financial statement for August 2021, Fiscal Year 2020-2021 as presented by the Administration; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Marshall motioned to approve the financial statement for August 2021, Fiscal Year 2021-2022 as presented by the Administration; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Discussion re: Employee's Resignation and Possible Action – Ms. Erin Quinn, our dedicated Media Specialist, has resigned to take a position in another district. Her last day is October 1<sup>st</sup>. She will be missed.

**Motion:** J. Lewerk motioned to accept and approve Ms. Erin Quinn's letter of resignation with regret and to wish her much success in the future; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

- b) Discussion re: State Assessments - Mr. Brian Apperson presented a broad review of last year's State assessments and provided comments on LCS students' performance. Due to the small population size as well as all of the variables associated with the pandemic, caution needs to occur with analyzing the LCS scores. Additionally, he sent letters of communication to parents regarding the testing. He further commented that the State data shows that in-person learners did better than did remote learners.
- c) Discussion re: Masks and Possible Action- Mrs. Sally Keating summarized the recent guidance regarding the utilization of masks in the school as well as outside. Currently, masks are to be worn in the school building. She is awaiting further direction from the State Dept. of Education and Governor regarding future protocols.
- d) Discussion re: Adoption of Board of Education Bylaws and Possible Action- Policy Committee members summarized the reasons for these bylaws. .

- Bylaws of the Board - #9110-Number of Members, Terms of Office, Oath of Office

**Motion:** I Rogers motioned to waive the 1st read of Bylaws of the Board - #9110-Number of Members, Terms of Office, Oath of Office; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I Rogers motioned to amend and adopt Bylaws of the Board - #9110-Number of Members, Terms of Office, Oath of Office; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- Bylaws of the Board - #9132/9133-Committees and Advisory Committees

**Motion:** I Rogers motioned to waive the 1st read of Bylaws of the Board - #9132/9133-Committees and Advisory Committees; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I Rogers motioned to amend and adopt Bylaws of the Board - #9132/9133-Committees and Advisory Committees; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- e) Discussion re: Amendment to BOE Bylaws and Possible Action - Policy Committee members summarized the revisions to this existing bylaw.

- Bylaws of the Board - #9030-Commitment to Democratic Principles in Relation to Community, Staff, Students

**Motion:** I Rogers motioned to waive the 1st read of Bylaws of the Board - #9030-Commitment to Democratic Principles in Relation to Community, Staff, Students; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I Rogers motioned to amend and adopt Bylaws of the Board - #9030-Commitment to Democratic Principles in Relation to Community, Staff, Students; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- f) Discussion re: Adoption of Policy # 5141.3 – Students – Immunization and Possible Action - Policy Committee members summarized the reasons this policy.

**Motion:** I. Rogers motioned to waive the 1st read of Policy # 5141.3 – Students – Immunization; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers motioned to amend and adopt Policy # 5141.3 – Students – Immunization; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- g) Discussion re: School Climate Surveys– Mr. Brian Apperson discussed the results of the School Climate Surveys, which were completed last spring. These surveys were given to staff, parents and students.

- h) Discussion re: Bus Contract– Bus Contract negotiations need to occur this school year. Mrs. Cormier and Mrs. Keating commented that the Bus Contract will be going out for bid and Mr. Henry with First Student was informed. Negotiations should begin shortly.

11. **Committee Reports** – Mrs. Keating reported that the LEA Negotiations will continue this Wednesday in Room 36.

12. **Additions to the Agenda:** Election of Chairperson and Possible Vice Chairperson

**Motion:** S. McCabe motioned to have the Board Chair replacement vote executed tonight; I Rogers seconded

**Vote:** Yes – 6

Opposed - 2

**Motion Carried**

**Motion:** J. Lewerk motioned to nominate J. Jencks as Board Chairperson

S. McCabe motioned to nominate I. Rogers as Board Chairperson

There will be a paper ballot vote.

Results for Chair: 4 Votes for J. Jencks, 3 Votes for I. Rogers, and 1 Vote for J. Marshall

**Nominations for Vice Chair:** J. Lewerk nominates I. Rogers for Vice Chair

**The Secretary casted the vote:** Results for Vice Chair: I. Rogers

13. **Next Agenda Planning** – State Assessment in more detail, Health Assessments Policy, Mrs. Keating’s Evaluation (Executive), Update regarding the Governor’s Guidance, Vaccine and Testing Update, a Resignation
14. **Public Comment** - None

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15. **Adjournment 7:58**

RECEIVED FOR RECORD AT LISBON  
CT ON 9/27/2021 AT 12:20pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*