

Lisbon School District

15 Newent Road
Lisbon, CT 06351

3514

Business / Non-Instructional Operations

Loan of District Equipment

The Lisbon Board of Education believes that district owned equipment is a valuable resource that may be loaned for community use under certain conditions and when such use does not interfere with the educational program of the school.

The Board may lend specific items of equipment on the written request of the user when approval has been granted by the Superintendent or designee.

School equipment may be removed from school property by students or staff members only when such equipment is necessary to accomplish a task arising from their school or job responsibilities. The consent of the Superintendent or designee is required for such removal.

The user of school owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of use, regardless of assignment of negligence, and shall be responsible for its safe return. When equipment authorized for loan requires the services of a qualified operator, the user shall employ the services of a person designated by the district and shall pay such costs as may have been set for such services.

Students using district owned equipment such as athletic uniforms, musical instruments, or any other equipment leaving school grounds will be required to return the item in the same condition to which it was loaned. If items are returned damaged or are lost a repair/replacement cost will be applied. Department heads, coaches, and/or administrators will be responsible for providing use and care forms which are to be signed by the student and a parent/guardian before equipment is loaned.