

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Meeting Minutes

Monday, February 22, 2021

6:30 p.m.

Lisbon Central School

Media Center

Board Members Present: M. Krauss, J. Jencks, M. Avery, L. Baah, J. Danburg, J. Lewerk, J. Marshall, S. McCabe and D. Nowakowski

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal),
B. McGlew (Building and Grounds), and S. Trepanier (Director of Special Education)

Administrators Absent: D. Cormier (Business Manager)

Student Ambassadors Present: B. Nowakowski and A. Cuff

Student Ambassadors Absent: D. Jeffs

Others: Ms. Stacey Guertin, Mrs. Megan Jenkins and Mr. Michael Rossi

1. **Call to Order** – M. Krauss called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

B. Nowakowski reported that the 8th grade students are learning the following: In Language Arts, he reported they are studying prepositions and other parts of speech. In Math, they have mastered word problems and progressing on finding systems of inequalities. In Science, they are creating question boards about polygenic inheritance and how attributes of a creature can change to the climate. In Social Studies, they are learning about the branches of government and the 27 amendments to the United States Constitution. In Spanish, they are learning about times and places, along with telling others to do an action. Lastly, he expressed that the snow days are working well and that the work is accessible to receive and return. He also expressed that the teachers are amazing at setting up all the assignments and creating the videos.

A. Cuff reported that the 6th grade students are learning the following: In Language Arts, she reported they are reading the informational text, "Ocean Storm Alert", which speaks to different types of ocean storms and dangers. They are also learning about subordinate conjunctions. In Math, they are starting to work on ratios and rates. Mrs. Nolan also taught us about ratios in math support group. In Science, they are doing experiments on eggs with osmosis. They dissolved the eggshells in vinegar so they could only see the semipermeable membrane, which is the membrane that allows substance to pass in or to keep substances out. They then put the eggs in a hypotonic solution (water) and hypertonic solution (corn syrup, salt water, sugar water) and waited until the next day to take it out. In Social Studies, they are finishing their lessons on Ancient Greece. They have already done the first third of their unit test. In Gifted and Talented, they are planning their projects for the Invention Convention.

7. Approval of Minutes

Motion: J. Lewerk motioned to approve the minutes of the January 25, 2021 Regular Board of Education Meeting; J. Marshall seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson named the January Students of the Month. He also discussed that the PTO purchased flowers for staff to show appreciation for their hard work. Lastly, Mr. Apperson informed the Board that he is finishing the Aimsweb schedule and that they will be doing an analysis and comparing trends.
- b) Special Education –Mr. Scott Trepanier discussed Special Education Enrollment Numbers. He also reported that his staff are continuing the PMT training.
- c) Business Office – Mrs. Sally Keating reported for Mrs. Diana Cormier regarding Medicaid and that the year-end deadlines are almost complete.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. He reported that there has been a lot of snow removal clean up. He also reported that Roto Rooter is scheduled to come this week to work in the kitchen area.
- e) Information – Mrs. Sally Keating provided an update regarding the ESSER II Grant. It was stated that Lisbon Central School is receiving \$222,501. She also updated the Board on the status of the VAMS rollout for vaccines for staff. Phase 1a and staff 65+ have been uploaded to the VAMS system. The next phase will be all education staff beginning March 1st.

9. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: J. Marshall motioned to approve monthly expenditures for January 2021, Fiscal Year 2021-2022 in the amount of \$874,502.69; J. Jencks seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Danburg motioned to approve the financial statement for January 2021, Fiscal Year 2021-2022 as presented by the Administration; J. Marshall seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) Discussion re: Opt-In to Full Remote Learning Update -Mrs. Jenkins provided a brief presentation regarding remote learning, MobyMax and relevant data regarding student participation and performance. Mr. Brian Apperson and Mrs. Sally Keating commented that Mrs. Jenkins is doing a great job.
- b) Discussion re: Snow Days, School Closures, Remote Learning, Live Streaming and Possible Action – The Reopening Committee discussed the models for instruction/learning as well as their delineated corresponding periods for LCS staff and students in the event of snow days, partial/full school closures. The Administrators stated that information will be provided to all families in the event of any further school closures.
- c) Discussion re: Spring Sports and Possible Action – Mrs. Sally Keating and other Reopening Committee members led the discussion on this topic. We have an opportunity to have spring sports this school year such as Track, Baseball and Softball. There will be protocols written up soon.

Motion: S. McCabe motioned to move forward with Spring Sports and to have Administrators move forward with creating protocols; J. Jencks seconded

Vote: Unanimous

Motion Carried

- d) Discussion and Possible Action re: Amendment to Policy- Policy Committee members provided a brief summary of the amendments to the Policy # 5141. If there are no issues, motions can be made to waive the first read and to vote on the amended policy for approval and adoption.

- Policy # 5141 – Students – Student Health Services/School District Contracted APRN

Motion: J. Marshall motioned to waive the 1st read of Policy # 5141 – Students – Student Health Services/School District Contracted APRN; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to adopt Policy # 5141 – Students – Student Health Services/School District Contracted APRN; M. Avery seconded

Vote: Unanimous

Motion Carried

- e) Discussion re: Acknowledgement of Non-Vote Policies and Possible Action - Policy Committee Members summarized the reasons for these non-vote policies.

- Policy #5141.21 – Students – Administering Medications
- Policy # 5141.22- Students – Communicable and Infectious Diseases
- Policy # 5141.231/4118.231 – Students – Students/Personnel – Certified and Non-Certified – Psychotropic Drug Use
- Policy # 5141.25 – Students – Students with Special Health Care Needs

Motion: J. Marshall motioned to acknowledge statutory language requirements and/or legal reference updates for these non-vote policies, as recommended by the Policy Committee members; J. Danburg seconded

Vote: Unanimous

Motion Carried

- f) Discussion re: Upgrade of LCS Website and Costs and Possible Action - Mr. Scott McCabe led the discussion on this topic. He and Mrs. Jenkins have researched the upgrade and associated costs for the website. The cost for the upgrade will be \$4,110.

Motion: J. Marshall motioned to approve the cost for the upgrade of the LCS website as discussed and recommended by the LCS Website team; S. McCabe seconded

Vote: Unanimous

Motion Carried

- g) Discussion re: 2021-2022 Budget Projections – Mrs. Sally Keating led the discussion on this topic. Again, we are in good financial standing.

- h) Discussion re: 2021-2022 Proposed Board of Education Budget and Possible Action – Mrs. Sally Keating provided a summary of the 2021-2022 proposed BOE budget. Currently, there is an increase of 1.71% over the 2021-2022 budget. Highlights were provided as to the process for developing this Budget as well as the major factors contributing to the 1.71% increase, such as 20/21 end- of-year spending and the ESSER II Grant.

Motion: J. Jencks motioned to approve and adopt the 2021-2022 Board of Education budget at an increase of 1.71%; J. Marshall seconded

Vote: Unanimous

Motion Carried

- i) Discussion re: Proposal re: Cafeteria Operations and Possible Action - Mr. Mike Rossi provided a proposal for addressing reducing the deficit in the cafeteria finance accounts. He proposed a limited menu and a slight reduction in staffing for this school year. A letter will go out to all families and staff.

Motion: J. Jencks motioned to approve Mr. Rossi to proceed with his proposal for the cafeteria operations for the remainder of the school year; J. Marshall seconded

Vote: Unanimous

Motion Carried

- j) Discussion re: Employment Agreements (Proposed Executive Session)
- Possible Action re: Employment Agreements

Motion: J. Marshall motioned to move Agenda Item #10 (j) Discussion re: Employment Agreements (Proposed Executive Session) to Executive Session, immediately following Agenda Item # 14 – Public Comment; J. Lewerk seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports** – None

12. **Additions to the Agenda** - None

13. **Next Agenda Planning** – 2021-2022 School Calendar, Sports Updates, Cafeteria Updates

14. **Public Comment** - None

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Motion: J. Marshall motioned to enter into Executive Session and to invite Mrs. Sally Keating, Ms. Colleen McNally-Reamer and separately, each employee whose employment agreement is being discussed re: Agenda Item 10 (j) Discussion re: Employment Agreements ;M. Avery seconded

The Board entered into Executive Session at 8:00 p.m.

The Board ended Executive Session at 8:32 p.m.

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for Director of Food Services- Michael Rossi; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Full Time Cafeteria Staff position-pending return to work based on program needs; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time Cafeteria Staff position-pending return to work based on program needs; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time Cafeteria Staff position-pending return to work based on program needs; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time Cafeteria Staff position-pending return to work based on program needs; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Certified Occupational Therapy Assistant; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the School Health Aide; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Technology/Video/STEAM/Media Support Staff; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Full Time SR Head Teacher position, as amended; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time LSACC Program PM Manager position; M. Avery seconded
Vote: Unanimous **Motion Carried**

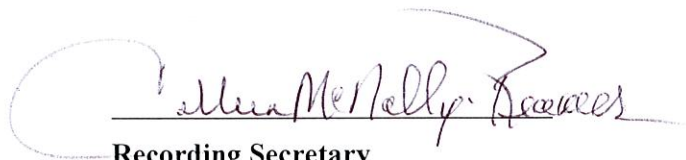
Motion: J Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time LSACC & LSRCC Program Support Staff position; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time LSRCC Support Staff position; M. Avery seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall motioned to approve the 2021-2022 Employment Agreement for the Part Time LSACC PM Support Staff position; M. Avery seconded
Vote: Unanimous **Motion Carried**

15. **Adjournment:** 8:36 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 03/01/2021 AT 2:10 pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Marjorie Wakely, Asst